AGENDA

YELLOW SPRINGS BOARD OF EDUCATION
January 12, 2017 – 6:30 p.m.

Our Vision:
Becoming a school district of creativity and innovation

Our Mission:
Helping all of our students become successful learners and responsible citizens

We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

1. PRELIMINARY MATTERS

1.1 Call to Order (Steve Conn President Pro-Tem)

1.2 Roll Call  
Ai__ Se__ Sy__ St__ An__

1.4 Persons Present

2. ORGANIZATIONAL BUSINESS

2.1 Election of President
__________________________ Nominated ____________ as President of the Board
__________________________ moved, seconded by ____________ to close the nominations
and that the treasurer be instructed to cast a ballot for ____________ for the position of President of the Board.

Ai__ Se__ Sy__ St__ An__

2.2 Election of Vice-President
__________________________ Nominated ____________ as Vice-President of the Board
__________________________ moved, seconded by ____________ to close the nominations
and that the treasurer be instructed to cast a ballot for ____________ for the position of Vice-President of the Board.

Ai__ Se__ Sy__ St__ An__
3. ADOPTION OF CONSENT CALENDAR - ADMINISTRATIVE
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 3.1 through 3.18 are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

3.1 Appointments of Personnel
To appoint __________ as the 2017 Treasurer Pro-Tem (Creighton)
To appoint __________ as the 2017 Student Achievement Liaison (Scott)
To appoint __________ as the 2017 Legislative Liaison (Creighton)
To appoint __________ as the 2017 YS Village Council Liaison (Conn)

3.2 Appointment of Board Members to Committees
1. The following committee appointments are required by Board Policy, Negotiated Agreement, or by external organizations:
   a. __________ Student Review Board (Merhemic)
   b. __________ YSEE (Ellison)
   c. __________ Insurance (Creighton)
   d. __________ Wellness Committee (Ellison)
   e. __________ YSPSF Committee (Erickson)
   f. __________ Faculty Advisory Committee (Creighton)
   g. __________ Crisis Plan (every 3 years) (Merhemic)

2. The following committee appointments are not required:
   a. __________ Policy Committee (Merhemic & Creighton)
   b. __________ Open Enrollment (Conn & Merhemic)
   c. __________ 2020 Advisory Implementation Committee (Scott & Conn)

3.3 Time and Place of Meetings
Day/date of month – 2nd Thursday
Time – 7:00 p.m.
Place – E. John Graham Conference Room

3.4 Board Compensation
$125.00 per meeting for each Board Member for each Board meeting of 2017.
Limitation of 24 paid Board meetings annually.

3.5 Mileage Rate
.535 cents (IRS Rate .535 cents) per mile for school district business.

3.6 Board Affiliations
   a. South West Ohio School Boards Association
   b. OSBA Membership
   c. Yellow Springs Chamber of Commerce

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3.7 Appointment of Mario Basora to act as the Civil Rights Compliance Officer for Yellow Springs Schools (as per Board Policy 2260)

3.8 Standing Authorizations for Superintendent
   a. To employ temporary personnel and accept resignations.
   b. To appoint negotiating personnel.
   c. To enter into contractual agreements for services as needed in emergency situations.
   d. To approve applications for professional meetings which conform to established Board policies and are within the appropriations for such activities.

3.9 Authorize the Board President to waive the reading of the minutes of the previous meeting, providing that they have been submitted in advance.

3.10 That the US Bank and Fifth/Third Bank be designated as the banks of depository of District funds.

3.11 Set the bonds for the Superintendent, Treasurer and Board President at $20,000 and purchased by the District.

3.12 Federal, State, Private Fund Reports & Applications
   a. To authorize the Superintendent and Treasurer to sign and file reports on behalf of the District for Federal, State and private funds.
   b. To authorize the Superintendent and Treasurer to sign and file applications on behalf of the District for all other Federal, State and private funds and authorize the Treasurer to appropriate funds for the grants awarded, subsequent to Board approval, if required.

3.13 That the Treasurer and Superintendent be authorized to employ the services of the following attorneys as needed.
   a. Bricker & Eckler LLP
   b. Peck, Shaffer & Williams.
   c. Dinkler & Pregon LLC
   d. John A Podgurski

3.14 That the members of the Board publicly commit collectively and individually to the board leadership operating protocols.

3.15 That the Board adopt existing Bylaws and Policies for its own operation and the operation of the school system.

3.16 Designate official newspaper of the District
   a. Yellow Springs News

3.17 That the Board shall establish a Board Service Fund (per policy 6231) which shall not exceed the greater of two dollars ($2.00) per enrolled student or $20,000. Appropriations from this fund shall not exceed the sum specified by R.C. 3315.15. 

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3.18 **Standing Authorizations for Treasurer**

a. To request advances of Tax Settlements
b. To authorize to sign district checks and the use of signature plates.
c. To invest inactive funds.
d. To pay all bills, provided that funds are available and report such payments monthly to the Board.
e. Modify appropriations throughout the year without increasing total fund appropriations.
f. To advance cash from fund to fund to alleviate cash flow difficulties
g. To issue blanket purchase orders not to exceed $500,000.

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**ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE 3.1 - 3.18**

Aim Se Sy St An

4.1 **Budget Hearing Presentation**

4.2 **Adoption of Budget**

It is recommended that the Tax Budget for Fiscal Year 2018, as presented, be approved and be submitted to the County auditor as per ORC5705.

Aim Se Sy St An

**5 MINUTE RECESS**

1. **PRELIMINARY MATTERS - continued**

1.5 **Approval of Minutes:** December 8, 2016

5. **COMMUNICATIONS PRESENTATIONS AND REPORTS:**

5.1 **Communications**

5.2 **Community Comments**

Recognition of members of the audience who wish to address the Board.

5.3 **Schools In Action**

a. Introduction of new staff:

Shannon Morano

5.4 **Administrative Reports**

- Elementary Principal
- YSHS/McKinney Principal
Director of Advancement

6. TREASURER’S REPORT AND RECOMMENDATIONS:


6.2 Emergency Tax Levy – May 2, 2017
It is recommended that the following resolution entitled “Resolution declaring it necessary to levy a tax in excess of the ten-mill limitation” in order to provide for the collection of tax revenues without interruption, the board finds it necessary to renew the existing levy for the benefit of this school district for the purpose of providing for the emergency requirements of the school district in the amount of $915,000 each year for a eight (8) year period.

Ai____ Se____ Sy____ St____ An____

7. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:

7.1 Superintendent Updates:
   a. Board Member Recognition Month
   b. Levy Renewal
   c. Facilities Update

ADOPTION OF CONSENT CALENDAR - ADMINISTRATIVE
Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 7.2 and 7.3 are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

7.2 Board Policy – First Reading
It is recommended that the Board approve the following policies for first reading.

Revised Bylaws 0100  Definitions
Revised Policy 0167.1 Use of Electronic Mail/Text Messages
New Policy 1619 Group Health Plan
New Policy 3419 Group Health Plan
New Policy 4419 Group Health Plan
Revised Policy 1619.02 Privacy Protections of Fully Insured Group Health Plans
Revised Policy 3419.02 Privacy Protections of Fully Insured Group Health Plans
Revised Policy 4419.02 Privacy Protections of Fully Insured Group Health Plans
New Policy 1619.03 Patient Protection and Affordable Care Act
New Policy 3419.03 Patient Protection and Affordable Care Act

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New Policy 4419.03  Patient Protection and Affordable Care Act  
Revised Policy 2460  Special Education  
Revised Policy 5830  Student Fund-Raising  
New Policy 6605  Crowdfunding  
Revised Policy 8330  Student Records  

7.3 Donation  
It is recommended that the anonymous donation of $500 to Yellow Springs Schools, be accepted with great appreciation.

**ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE – 7.2 & 7.3**

| Ai | Se | Sy | St | An |

**ADOPTION OF CONSENT CALENDAR – PERSONNEL**

Action by the Board of Education in “Adoption of Consent Calendar” at this point of the agenda means that items 7.4 and 7.5 is adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted on separately.

7.4 Employments: (Contingent upon completion of all O.R.C. & O.D.E. Employment requirements)

**Administrative Personnel:** 3-Year Limited Administrative Contract  
(August 1, 2017 – July 31, 2020)

- Donna First  
  Student Services Director  
  180 day calendar  

**Certified Personnel:** Long Term Substitute  
(2016-2017 school year)

- Shannon Morano  
  HS/MS Long Term Substitute Guidance Counselor  
  Level III, Step 3 - $45,615  
  Effective: January 9, 2017  

**Supplemental (Other) – (1 Year Limited Contract – 2016-2017 school year)**

**Staff:**  
Lorrie Sparrow-Knapp  
Spring Musical Co-Director - $1,262  

**Supplemental (Other) – (1 Year Limited Contract – 2016-2017 school year)**

**Non-Staff:**  
- Ed Knapp  
  Spring Musical Co-Director - $1,180  
- James Johnston  
  Spring Musical Assistant Co-Director - $1,262  
- Jamie Wilke  
  Spring Musical Assistant Co-Director - $1,180  
- Ali Thomas  
  Choreographer - $656

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Substitutes: (1-Year Limited Contract - 2016-2017 school year)

**Teacher ($90.00/day, $45.00/half)**
- Sam Cottle
- Lydia McBride
- Amanda Stevenson

**Aide ($11.00/hour)**
- Florence Randolph

**Custodian ($11.00/hour)**
- Chris Hudson
- Ashleigh Crall

**7.5 Non-Renewal of Co-Curricular Contracts**
It is recommended that the following 2016-2017 co-curricular contracts and supplemental contracts not be renewed for the 2017-2018 school year, and that appreciation be expressed to those who provided their services.

**Supplemental: Athletics**

**McKinney Middle School:**
**Non-Staff:**
- Alan Ronnebaum 8th Grade Volleyball Coach

**Yellow Springs High School:**
**Staff:**
- Nate Baker Girls’ Assistant Soccer Coach
- Jeff Collins Cross Country Coach

**Yellow Springs High School:**
**Non-Staff:**
- Christine Linkhart Varsity Volleyball Coach
- Chelsea McFarland Reserve Volleyball Coach
- Mark Breza Boys’ Assistant Soccer Coach
- Ben Van Ausdal Boys’ Head Soccer Coach
- William Houchins Girls’ Head Soccer Coach

ADOPTION OF CONSENT CALENDAR – PERSONNEL, 7.4 & 7.5
Ai____ Se___ Sy___ St___ An___

**8. BOARD COMMUNICATIONS**

8.1 Facilities presentation/interviews – January 25, 2017 @ 6:00 p.m.
8.2 2020 Update – February 8, 2017 @ 6:00 p.m.

8.3 Greene County Career Center report

8.4 Other Board members’ items

9. ADJOURNMENT

Ai ___ Se ___ Sy ___ St ___ An ___

REPORTS SUBMITTED TO THE BOARD OF EDUCATION ARE AVAILABLE IN A PERMANENT FILE AT THE DISTRICT OFFICE.
YELLOW SPRINGS BOARD OF EDUCATION
Regular Meeting December 8, 2016 - 5:30 p.m.

Our Vision:
Becoming a school district of creativity and innovation
Our Mission:
Helping all of our students become successful learners and responsible citizens

We welcome you to this meeting of the Yellow Springs Board of Education. The purpose of this meeting is to conduct business before the Board. We are very interested in hearing from you and have set time aside for community comment. So that we may do our work productively and effectively, public comments, statements and concerns are welcomed in the Community Comments portion of the agenda.

PRELIMINARY MATTERS

Call to Order - The meeting was called to order by President Aida Merhemic at 5:32 p.m.

Roll Call
Present: Aida Merhemic, Sean Creighton, Sylvia Ellison, Steve Conn
Absent*: Anne Erickson
* Anne Erickson arrived at 5:43 p.m.

1216.01 Approval of Minutes
Motion by Steve Conn to approve the minutes of the November 10, 2016 Regular Meeting, as presented.
Seconded by Sylvia Ellison.
Vote: Yes – Sean, Sylvia, Steve, Aida
No – None
Absent - Anne
Motion Carried: (4-0-1)

Persons Present – Mario Basora, Dawn Bennett, Donna First, Dawn Boyer, Tim Krier, Matt Housh, Eli Hurwitz, Cara Haywood, Jacob Steberl, Dylan Taylor-Lehman.

COMMUNICATIONS PRESENTATIONS AND REPORTS:

Communications
Letter from Lynne Wooten-Mitchell, dated November 11, 2016
Letter from Jordan Glaser, dated November 15, 2016

Community Comments
Eli Hurwitz – Would like to recognize the staff’s hard work for the Exhibition Nights.

Schools In Action
Introduction of new assistant to the treasurer Cara Haywood – Dawn Bennett
Retirement Plaque Presentation for Jerry Upton – Matt Housh
* Anne arrived at 5:43 p.m.

**Administrative Reports**
- Elementary Principal
- YSHS/McKinney Principal
- Student Services Director

**TREASURER’S REPORT AND RECOMMENDATIONS:**

**Financial Report – November 30, 2016**

**1216.02 Property and Liability Insurance**
Motion by Sylvia Ellison to approve the following school related organizations to be covered under the District’s property and liability insurance through Anderson-Williamson Insurance Agency, for the 2016-2017 school year:
- Mills Lawn PTO
- YSHS/MMS PTO
- Athletic Boosters
- Theater Arts Association

Seconded by Anne Erickson.
Vote: Yes – Sylvia, Steve, Anne, Aida, Sean
No – None
Motion Carried: (5-0)

**SUPERINTENDENT’S REPORT AND RECOMMENDATIONS:**

**Superintendent Updates:**
- *Exhibition Nights* – December 7th at Mills Lawn and December 14th at McK/YSHS.
- *Facilities Planning* – A committee is meeting on Tuesday, December 13, 2016 to go through the responses to the Request For Qualifications (RFQ) using a rubric that is being developed. Plan to narrow down to three and have them each present to the board in January and approve the finalist in February.
- *Surveys* – Dawn Boyer is revising the surveys. Will be done soon.
- *Building Security* – We had a visitor enter the building and did not stop and stay in the office. The incident has caused concerns. We will now move forward with security buzzers to enter in to the buildings. Looking at many options to find the best fit.

**1216.03 Shared Services Contract – Assistant to the Treasurer**
Motion by Sylvia Ellison to approve the Shared Services Contract with Xenia Community School District for the Assistant to the Treasurer, as provided.

Seconded by Anne Erickson.
Vote: Yes – Steve, Anne, Aida, Sean, Sylvia
No – None
Motion Carried: (5-0)
1216.04 ADOPTION OF CONSENT CALENDAR – PERSONNEL

Motion by Steve Conn to approve the following personnel items with one vote:

Resignations:
Certified Personnel:
Lynne Wooten-Mitchell  YSHS/MMS Guidance Counselor
Effective: December 30, 2016

Supplemental Personnel:
Jordan Glaser  Freshman Boys’ Basketball Coach
Effective: November 15, 2016

Employments: (Contingent upon completion of all O.R.C. & O.D.E Employment requirements)

Classified Contract Transfer:
Steve Wilson  Transfer from day custodian to night custodian
Classification IV-B, Step 20
5 days/week, 8 hours/day, $21.35/hour
Effective: January 1, 2017

Karen Florence  MLS Day Custodian
Classification IV-A, Step 1
5 days/week, 8 hours/day, $14.01/hour
Effective: January 1, 2017

Cara Haywood  Assistant to the Treasurer
Step 4 - $26.16/hour
5 days/week, 8 hours/day
Effective: January 1, 2017

Contract Amendment: District Personnel
Tina Bujenovic  School Nurse
Change from 10 hrs/wk to 22 hrs/wk
Effective: November 14, 2016

Jeanne Barker  School Nurse
Change from 10 hr/wk to 13.5 hrs/wk
Effective: November 14, 2016

Supplemental (Other): 1-Year Limited Contract (2016-2017 school year)
Non-Staff:
Ara Beal  One Act Co-Coordinator - $508
Corrie Van Ausdal  One Act Co-Coordinator - $459
Non-Staff:
Kathy Patterson 7th Grade Girls’ Basketball Coach - $1,705

Volunteer Boys’ Basketball Coaches:
Kerry Crouch
Phil Renfro


Teacher ($90.00/day, $45.00/half)
Elise Burns
Karen Moore
Chelsee McFarland

Bus Driver ($15.00/hour)
Paul Comstock

Custodian ($11.00/hour)
Jane Jako

Seconded by Anne Erickson.
Vote: Yes – Anne, Aida, Sean, Sylvia, Steve
      No – None
Motion Carried: (5-0)

BOARD COMMUNICATIONS

Set the date for the Organizational Meeting and Budget Hearing (immediately following the Organizational Meeting)
January 12, 2017 @ 6:30 p.m.

1216.05 Appoint President Pro Tem for Organizational Meeting
Sean Creighton volunteered himself. There were no other nominations.
Motion by Sylvia Ellison.
Seconded by Anne Erickson.
Vote: Yes – Aida, Sean, Sylvia, Steve, Anne
      No – None
Motion Carried: (5-0)

Set date for Facilities presentation/interviews
January 25, 2017 at 6:00 p.m.

Set date for 2020 update
February 8, 2017 at 6:00 p.m.
January Agenda discussion items:
   a. Board Leadership
   b. Board Committees
   c. Calendar

Greene County Career Center report
Steve – the next meeting is the big culinary arts evening.

Other Board members’ items
Aida – several of us attended the OSBA conference in November.
Aida – school forest is this weekend.
Sylvia – first school bowling tournament
Sylvia – wonderful senior citizen’s lunch at the high school today

1216.06 Adjournment
Motion by Sylvia Ellison to adjourn the meeting at 7:05 p.m.
Seconded by Steve Conn.
Voice Call: All ayes.
Motion Carried: (5-0)
Jody Pettiford Wins Honor: Jody Pettiford has been chosen to receive the 2017 Ohio Civil Rights Commission Excellence in Teaching Diversity Award. I decided to nominate her after reading the award description and immediately thinking about Jody's passion for diversity, civil rights, education, and the other criteria associated. This is a great honor for Jody as well as our school and district. Mrs. Pettiford will be recognized at the Dr. Martin Luther King, Jr. Art, Writing, and Multimedia Contest awards ceremony on March 2, 2017 at the Vern Riffe State Office Building in Columbus, OH. I look forward to attending and supporting Jody as she accepts this well-deserved award.

Important Work Ahead & 3rd Grade Test Results: As we finish up the first semester, we are encouraging our students to actively reflect on their growth and progress on personal goals. We use many metrics including assessment data, observations, classroom performance, PBL work, and self evaluation to help students understand how they are doing and how to keep growing. We just received our Fall 3rd grade state test results which will help us to understand which students need more support or intervention in reading. After talking with other school districts, our 58% passage rate looks good in comparison but we know that we need to help many students figure out how to perform on a stressful online assessment. I have scheduled meetings with all grade levels for next week to discuss overall student progress and make plans for intervention and instruction for the rest of the school year. This will give our teachers shared time to evaluate student progress in a guided group setting and discuss possible strategies to help all learners succeed. We will discuss enrichment as well as intervention and also what resources might be needed to move forward. I look forward to guiding these discussions and helping our teachers feel more prepared for the road ahead.

Amya Taylor Receives Art Honor: Amya Taylor, third grade student, recently won the Tiger Safety Art Contest sponsored by Dyer, Garofalo, Mann, and Schultz. Her art will be featured in their 2017 calendar and the topic is a focus on fire safety. This award comes with a nice cash prize for the student as well as the art program at Mills Lawn. Although this is an individual honor, we are proud of the focus on the arts at Mills Lawn and across the district. The ability to convey important information and content through art is essential in our society. We are proud of Amya for her accomplishment and the effort and focus it took to produce this art. Also, kudos to Mrs. Minehart for her commitment to visual art and helping students communicate important messages through this medium.
Winter Exhibition Night:
A great night December 14th celebrating our PBL efforts, including *Into the Wild* (gr 7), *Glen Health Index* (gr. 10), & Little Library of Psych (JDay).

Another Academic Honor:
YSHS/MMS was recently named for our 1st time to the College Board's Advanced Placement Honor Roll. According to the College Board, "the AP District Honor Roll recognizes school districts across the U.S. and Canada for increasing AP access to these students while simultaneously maintaining or increasing the percentage of students earning AP exam scores of 3 or higher. AP District Honor Roll recipients are committed to expanding the availability of AP courses among prepared and motivated students of all backgrounds. Inclusion on the 7th Annual AP District Honor Roll is based on the examination of three years of AP data, from 2014 to 2016, for the following criteria:

- Increased participation/access to AP by at least 4 percent in large districts, at least 6 percent in medium districts, and at least 11 percent in small districts;
- Increased or maintained the percentage of exams taken by African American, Hispanic/Latino, and American Indian/Alaska Native students who scored 3+ on at least one AP Exam; and
- Improved performance levels when comparing the percentage of students in 2016 scoring a 3 or higher to those in 2014, unless the district has already attained a performance level at which more than 70 percent of its AP students are scoring a 3 or higher."

Yellow Springs High School is one of six Southwestern school districts and one of 32 Ohio districts who received this honor. This is roughly the top 5% of all Ohio Districts. More info at: [http://www.mydaytondailynews.com/news/your-school-the-list-local-districts-win-honor/KR3sDJ5xABHakw37u76HtJ/](http://www.mydaytondailynews.com/news/your-school-the-list-local-districts-win-honor/KR3sDJ5xABHakw37u76HtJ/)

**TEDxYouth@Dayton Selects YSHS Student Speaker:** YSHS Senior Lorien Chavez was selected as a speaker at the 2017 TEDxYouth@Dayton on Friday, March 3, 2017, in the Wright State University Student Union. Lorien is one of sixteen students between the ages of 14 and 19 from six high schools and one university who were chosen in citywide auditions.
YSS Development
Plan Update

Prepared by Dawn Boyer
Director of Advancement & Community Relations
3. Set the stage for an endowment fund

2. Raise $150,000 through an annual campaign and grant funding

1. Establish Advancement Office infrastructure

Goals
Fundraising efforts
- Engaging parent/student/staff groups in coordinated
- Activating YSAA Board
- Working with YSCE to coordinate services, data

In Progress:
- Begun working with consultant to refine processes
- Joined the Association of Fundraising Professionals
- Hired Miller Fellow
- Convened Development Committee
- Completed tasks (since last board meeting):

Infrastructure
Established Advancement Office
<table>
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<tr>
<th>Value of Gifts</th>
<th># of Gifts</th>
<th>Gift Range</th>
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</thead>
<tbody>
<tr>
<td>$15,033.00</td>
<td>99</td>
<td>Total</td>
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<tr>
<td>$4,466.00</td>
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<td>$300-$999</td>
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<tr>
<td>$3,250.00</td>
<td>2</td>
<td>$1,000+</td>
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2016-17 Annual Campaign Gift Range Chart (to date)

Campaign and Grant Funding

2. Raise $150,000 through an annual
<table>
<thead>
<tr>
<th>Value of Gifts</th>
<th># of Donors</th>
<th>Total</th>
<th>Category</th>
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<tbody>
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<td>$15,033.00</td>
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<td>$500.00</td>
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<td>Community Member</td>
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<td>$3,230.00</td>
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<td>Parents/Staff</td>
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<td>$3,995.00</td>
<td>7</td>
<td></td>
<td>Art Purchaser</td>
</tr>
</tbody>
</table>

2016-17 Annual Campaign Donor Types
Awaiting funding decision.

### Grants
- Fund for Teachers
- YSCF Donor Advised Fund
- MHJE

Available that we can apply for:
- Several other opportunities
- HS engineering course equipment and supplies

**ODHE:** $54,155 (over 2 yrs)

**LOWE:** $13,700 (Yr)

### Other Revenue Streams

<table>
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<tr>
<th>Description</th>
<th>Total:</th>
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<tbody>
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<td>Online Store</td>
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<tr>
<td>Street Fair</td>
<td>$1,543</td>
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<tr>
<td><strong>Spirit Wear</strong></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$3,600</td>
</tr>
<tr>
<td>V5 News ad space</td>
<td>$2,492</td>
</tr>
<tr>
<td>MakerSpace equipment</td>
<td>$3,308</td>
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</table>

### In-Kind Contributions

<table>
<thead>
<tr>
<th>Description</th>
<th>Total:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Pending:</td>
<td>$5,740</td>
</tr>
<tr>
<td>Amount Received:</td>
<td>$2,390</td>
</tr>
</tbody>
</table>

**Total: $1,943**
YEARS
After 2-5
To be achieved
is more likely
that this goal
recommended
ambitious. We
school year is
in the 1st
To raise $150K

Consultant Note:

Gift prospects
cultivate major
Identity and
engage alumni
Continue to
Fund
an endowment
Set the stage for

3.
Financial Notes to the Board – December 2016
Board Meeting January 12, 2017

Financial
• I returned the $6,230 advance from the general fund to the lunchroom on June 30, 2016 back to the general fund.
• December is a very uneventful financial month, not much to report on. I would like to do a budget revision as soon as I get my new assistant up and running. We have had some changes to the budget that I would really like to get on the books.

Investment Notes
• The U.S. Bank account started out the month with a balance of $2,451,912 and ended with a balance of $2,025,139 earning $18 in interest. We transferred out $618,817 to pay bills/payroll and we deposited $192,025. The average interest rate was 0.01%.
• The 5/3rd MaxSaver Plus account started out the month with a balance of $1,106,683 and ended with a balance of $888,236 earning $674 in interest. We transferred out $95,418 to pay bills/payroll and we deposited $0. The interest rate was 0.80%.
• Current Investments:
  • $ 1,282 5/3rd Money Market Account Ongoing 0.410%
  • $250,000 Certificate of Deposit Due 06/07/17 0.750%
  • $250,000 Certificate of Deposit Due 07/31/17 0.900%
  • $250,000 Certificate of Deposit Due 12/19/17 1.000%
  • $250,000 Certificate of Deposit Due 12/29/17 0.750%
  • $400,000 Certificate of Deposit Due 05/15/18 1.050%
  • $250,000 Certificate of Deposit Due 12/21/18 1.500%
  • $250,000 Certificate of Deposit Due 12/26/18 1.400%

Grants
• YSEE $500: Rube Goldberg Activism & Energy Grant – Becca Eastman
• YSEE $1,476.85: Clay Dogs Pottery – Jody Chick

Tax Budget
• I will present the tax budget after the Organizational Meeting. It should be brief, it includes the five-year forecast and summaries of all of our other funds. I have been eyeball deep in payroll and calendar year-end, I am finishing my monthly financial packet then preparing the tax budget. I will post the tax budget on the drive as soon as it is complete. Having Cara in the office comes just in time, I think I had one foot over the edge of the cliff! I could really use her full-time as well, unfortunately. She will be helping Xenia half-time at least through the end of February. 😊
### Yellow Springs Schools

**Fund Summary - December 31, 2016**

<table>
<thead>
<tr>
<th>FUND</th>
<th>SCC</th>
<th>Description</th>
<th>Beginning Balance</th>
<th>Fiscal Yr to Date Receipts</th>
<th>Fiscal Yr to Date Expenditures</th>
<th>Fund Balance</th>
<th>Current Encumbrances</th>
<th>Unencumbered Fund Balance</th>
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## Yellow Springs Schools
### Fund Summary - December 31, 2016

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<tr>
<th>FUND</th>
<th>SCC</th>
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<td>YSEE Maker Space Project</td>
<td>3,356.36</td>
<td></td>
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<td>3,356.36</td>
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<tr>
<td>300</td>
<td>9456</td>
<td>Alpha Grant YSHS</td>
<td></td>
<td></td>
<td></td>
<td>(1,951.40)</td>
<td>1,000.00</td>
<td>(2,951.40)</td>
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<tr>
<td>300</td>
<td>9458</td>
<td>Into The Wild Grant YSHS</td>
<td></td>
<td>1,257.00</td>
<td>1,207.00</td>
<td>50.00</td>
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<tr>
<td>300</td>
<td>9459</td>
<td>YSCF Spec Ed Clay Bulldog (Chick)</td>
<td></td>
<td>1,476.85</td>
<td>1,476.85</td>
<td>1,327.80</td>
<td></td>
<td>149.05</td>
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<tr>
<td>300</td>
<td>9460</td>
<td>Water Is Life Project - Xylem</td>
<td></td>
<td></td>
<td></td>
<td>181.75</td>
<td></td>
<td>181.75</td>
</tr>
</tbody>
</table>

Activity Funds $100,034.83 $72,989.05 $61,145.87 $111,878.01 $31,040.01 $80,838.00

TOTAL ALL FUNDS $4,632,818.33 $5,013,130.03 $4,846,218.33 $4,799,729.03 $679,857.53 $4,119,871.50
## Yellow Springs Schools
### Fund to Bank Reconciliation
#### 12/31/16

<table>
<thead>
<tr>
<th>Fund Balance</th>
<th>Bank Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fund Balance</strong></td>
<td><strong>Bank Balance</strong></td>
</tr>
<tr>
<td><strong>Fund #</strong></td>
<td><strong>Fund Description</strong></td>
</tr>
<tr>
<td>001</td>
<td>General Fund</td>
</tr>
<tr>
<td>002</td>
<td>Bond Retirement</td>
</tr>
<tr>
<td>003</td>
<td>Permanent Improvement</td>
</tr>
<tr>
<td>005</td>
<td>Track, Playground, Theatre Imp's.</td>
</tr>
<tr>
<td>006</td>
<td>Lunchroom</td>
</tr>
<tr>
<td>007</td>
<td>Trust Funds</td>
</tr>
<tr>
<td>009</td>
<td>Student Fees</td>
</tr>
<tr>
<td>011</td>
<td>YSHS/McKinney Employability Lab</td>
</tr>
<tr>
<td>018</td>
<td>Principal's Funds/Wellness Fund</td>
</tr>
<tr>
<td>019</td>
<td>Martha Holden Jennings Grant</td>
</tr>
<tr>
<td>020</td>
<td>Deeper Learning Training Center</td>
</tr>
<tr>
<td>022</td>
<td>Staff Support Funds</td>
</tr>
<tr>
<td>200</td>
<td>Student Activities</td>
</tr>
<tr>
<td>300</td>
<td>Athletics</td>
</tr>
<tr>
<td>300</td>
<td>Activity Funds</td>
</tr>
</tbody>
</table>

Prepared by Treasurer 1/9/2017
Yellow Springs Schools
Year-to-Date Comparison to Prior Fiscal Years
General Fund Only
Through December 31, 2016

<table>
<thead>
<tr>
<th>Benchmark</th>
<th>2008-09 Year to Date Total</th>
<th>2010-11 Year to Date Total</th>
<th>2014-15 Year to Date Total</th>
<th>2015-16 Year to Date Total</th>
<th>2016-17 Year to Date Total</th>
<th>10/13/2016 5-yr Forecast</th>
</tr>
</thead>
</table>

**RECEIPTS**

- Real Estate Taxes: 1,296,849
- Personal Property Taxes: 99,115
- Income Tax: 898,486
- Investment Income: 60,989
- Open Enrollment: 364,458
- Other: 12,250

Local Subtotal: $2,732,147

- State Foundation: 556,858
- Property Tax Allocation: 476,116
- Casino Tax Revenues: -
- Other: 1,066

State Subtotal: $1,034,040

Other Non-Oper./Transfers/Adv In: $79,958

**TOTAL ALL RECEIPTS** $3,846,145

**RECEIPTS PLUS CASH BALANCE** $7,263,776

**EXPENDITURES**

- Salaries and Wages*: 2,175,491
- Fringe Benefits: 800,823
- Purchased Services: 524,691
- Materials, Supplies, Texts: 125,686
- Capital Outlay: 91,341

Repayment of Borrowing:
- OASBO Lease Purchase Pool: 21,001
- Transfers/Advances Out: 70,051

Other: 62,923

**TOTAL EXPENDITURES** $3,872,007

**ENDING CASH BALANCE** $3,391,769

Less: Contingency/Bus Fund: 472,087
Encumbrances: 182,876

**UNCENCUMBRED CASH BAL.** $2,736,796

**REVENUE OVER/(UNDER) EXPENS.** $(25,862)
## 2016-17 Monthly Actuals and Projections
### GENERAL FUND ONLY

<table>
<thead>
<tr>
<th>Month</th>
<th>July Actual</th>
<th>August Actual</th>
<th>September Actual</th>
<th>October Actual</th>
<th>November Actual</th>
<th>December Actual</th>
<th>January Projected</th>
<th>February Projected</th>
<th>March Projected</th>
<th>April Projected</th>
<th>May Projected</th>
<th>June Projected</th>
<th>'16-'17 Running Total</th>
</tr>
</thead>
</table>

### RECEIPTS
- **Real Estate Taxes**: $1,374,000
- **Personal Property Taxes**: $47,070
- **Income Tax**: $557,108
- **Investment Income**: $931
- **Open Enrollment**: $85,081
- **Other Local**: $120,817

**Local Subtotal**: $2,137,937

- **State Foundation**: $108,151
- **State Property Tax Allocation**: $0
- **Casino Tax Revenue**: $0
- **Restricted State**: $2,198

**State Subtotal**: $110,349

- **Other Non-Operating/Transfers In**: $35,422

**Total All Receipts**: $2,283,708

**Receipts plus Cash Balance**: $6,392,079

### EXPENDITURES
- **Salaries and Wages**: $393,571
- **Fringe Benefits**: $145,845
- **Purchased Services**: $47,838
- **Materials, Supplies, Texts**: $6,262
- **Capital Outlay**: $0
- **Repayment of Borrowing**: $0
- **Transfers and Advances Out**: $0
- **Other**: $10,661

**Total Expenditures**: $603,975

**Ending Cash Balance**: $5,788,104

**Encumbrances**: $456,363

**Contingency/Bus Fund**: $354,081

**Unencumbered Cash Balance**: $4,977,660

**Revenue Over(Under) Exp's**: $1,679,733

Prepared by Treasurer 1/9/2017
Yellow Springs Schools
General Fund - Month End Cash Balance

<table>
<thead>
<tr>
<th>Year</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-13</td>
<td>$2,859,119</td>
<td>$2,925,063</td>
<td>$2,771,199</td>
<td>$2,589,867</td>
<td>$2,071,308</td>
<td>$1,638,610</td>
<td>$1,831,201</td>
<td>$2,765,494</td>
<td>$2,744,017</td>
<td>$2,935,666</td>
<td>$2,453,848</td>
<td>$1,994,163</td>
</tr>
<tr>
<td>2013-14</td>
<td>$3,569,666</td>
<td>$3,643,638</td>
<td>$3,069,801</td>
<td>$3,166,061</td>
<td>$2,780,332</td>
<td>$2,396,437</td>
<td>$2,199,128</td>
<td>$3,041,294</td>
<td>$3,455,889</td>
<td>$3,345,081</td>
<td>$2,938,858</td>
<td>$2,753,083</td>
</tr>
<tr>
<td>2016-17</td>
<td>$5,788,104</td>
<td>$5,660,647</td>
<td>$5,150,103</td>
<td>$4,957,380</td>
<td>$4,870,742</td>
<td>$4,413,406</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Feb 2013: $915K new levy collections started

Prepared by Treasurer 1/9/2017
Yellow Springs Schools
True Days Cash on Hand
('03-04, '04-05, '13-14: New money from Income Tax and/or Emergency Levy)

Prepared by Treasurer 1/9/2017
Superintendent Monthly Board Report  
January 9, 2017

Dear Yellow Springs Board of Education,

Happy New Year! I hope you had a great holiday season with family and friends. This month marks the beginning of a new calendar year and a new year for our board of education. At the start of every new calendar year we hold our annual organizational meeting and budget hearing. The organizational meeting requires us to elect our board officers for the year and select our committee appointments.

The regular meeting will feature a board vote on the “resolution of necessity” for an 8-year renewal of the emergency levy that expires in 2017. In addition, the board will be asked to approve the first reading of several new policies, a new three year contract for Donna First, and the hiring and non-renewing of several supplemental contracts.

Further description/clarification on several of our agenda items are communicated below. As always, if you have questions about any agenda items please contact me before the meeting so that I can give you a full and accurate answer.

Board Policies
We have a several policies ready for a first reading at this board meeting. Please let me know if you have any questions about these policies.

Long Term Counseling Sub
I am recommending the approval of our new long term sub 7-10 counselor, Shannon Morano. Shannon comes to us from Planned Parenthood (where she was highly successful) to be a part of our schools. We are lucky and excited to have her joining us in Yellow Springs. Please welcome her when you see her at the meeting.

Administrative Contract Renewal
I am recommending the renewal of Donna First’s contract as Student Services Director at this week’s meeting. Donna is in the final year of a two year contract. I am recommending a three year contract with an additional five days added to total 180 days per year. As Student Services Director she has expanded the role of her position and done terrific work for our students. If you have any questions about this position, please feel free to call me before
the meeting.

Renewal of Emergency Levy
At the meeting you will be asked to approve the resolution of necessity to renew the second of our two emergency levies for 8 years. If approved, this renewal levy will be placed on the May, 2017 ballot for approval. Our proposal will be to collect the exact same funds as currently and does not include an increase in tax dollars being collected. Our goal has been to time both emergency levies so that they expire in the exact same year. This will allow us to combine them both into one levy and significantly reduce the amount of levies and fatigue associated with them.

Thank you for your support and trust in our efforts to make Yellow Springs Schools the best in Ohio. Please email or call me before Thursday evening if you have any questions about the agenda that I can answer in advance of the meeting.

Mario