OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, October 11, 2018

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, October 11, 2018, at 4:30 p.m. The meeting was called to order by Vice-President Daryl Michael. The Pledge of Allegiance was given.

Roll Call
Present: Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Absent: Mr. Smith
Others Present: Mr. DePalma, Mr. Clifford, Mr. Fox, Mrs. Stout, Mrs. Davies, Mr. Couts, Mrs. Anyanwu, and Mrs. Sears
Guests: Guy Fogle and John Decker

Approval of Minutes
#131-18

Motion made by Mrs. Weaver and seconded by Mr. Roberts to approve the minutes of the regular meeting on September 13, 2018.

Motion carried

Adoption of Board Agenda
#132-18

Motion made by Mr. Roberts and seconded by Mrs. Weaver to adopt the agenda for the October 11, 2018 regular meeting.

Motion carried

Communications

- November 11-13, 2018 OSBA Conference
- 2019 Board Meeting Dates

Superintendent's Reports

- Social Emotional Learning
- Pathways to Prosperity
- Northridge
- Board Policy

Personnel Actions
#133-18

Motion made by Mrs. Weaver and seconded by Mr. Shell that the resignations found in Exhibit 2 be approved.
Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None

#134-18

Motion made by Mr. Roberts and seconded by Mrs. Weaver that the new employment and supplemental contracts found in Exhibit 2 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None

Approval of Performance/Consultant Contracts

#135-18

Motion made by Mr. Shell and seconded by Mr. Roberts that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Associate Superintendent
Contractual agreement between the Montgomery County Educational Service Center and 10 educators to pilot the Sinclair Community College Aerial Sensing Data Analyst Pathway curriculum and provide evaluation of the materials through December 31, 2018 for the individual amount of $100.00 from STEM General Fund.

Joyce Eardley
Matt Grote
Pasquale Montanaro
Roberta Phillips
Melissa Shirley
Jeff Wassom
Angela Wendel
Robert Winkler
Latishe Wodetzki
Emily Yost

Contractual agreement between the Montgomery County Educational Service Center and Symbio Education to create Science 3D MVP Phase II for the 2019-2020 school year in the amount of and not to exceed $250,000.00 from STEM General Fund.

Contractual agreement between the Montgomery County Educational Service Center and Think TV for promotional video production and STEM World website management for Science Saturdays in the amount of $10,000.00 through December 31, 2018 from the Science Saturdays Year 3 grant.
Approval of Performance/Consultant Contracts (continued)

Office of Associate Superintendent (continued)
Contractual agreement between the Montgomery County Educational Service Center and Jobs for the Future, Inc. as per the Pathways to Prosperity contract in the amount of $167,000.00 from Business Advisory Council Fund.

Contractual agreement between the Montgomery County Educational Service Center and Corinne Brion to provide an evaluation of the Equity Fellows program by August 2020 in the amount of; not to exceed $9,900.00 from Learn to Earn Fund.

Office of Social Emotional Learning
Contractual agreement between the Montgomery County Educational Service Center and Spark Space for Multi Media work FY19 in the amount of $10,000.00 from Social Emotional Learning General Fund.

Contractual agreement between the Montgomery County Educational Service Center and MadCap Puppets for a Presentation to the Hearing Impaired Preschool Program on/by June 30, 2019 in the amount of; not to exceed $640.00 from the Principal Fund.

District County Funds
Contractual agreement between the Montgomery County Educational Service Center and Gilman Partners LLC to perform Treasurer search for Oakwood City Schools in the amount of $33,750.00 from District County Funds.

Contractual agreement between the Montgomery County Educational Service Center and Allerton Hill Consulting LLC to provide public relations and outreach services for the Oakwood City School district as per contract in the amount of $40,000.00 by July 31, 2019 from District County Funds.

Contractual agreement between the Montgomery County Educational Service Center and Frontline Technologies Group LLC to contract with Centerville City Schools for the 2018 - 2019 school year in the amount of $19,368.48 from District County Funds.

Contractual agreement between the Montgomery County Educational Service Center and City of Miamisburg Satellite Juvenile Court to contract with West Carrollton City Schools for the 2018 - 2019 school year in the amount of $7,000.00 from District County Funds.

Office of State Support Team
Contractual agreement between Montgomery County Educational Service Center and Dynamic Measurement Group to provide training in DIBELS Next Mentoring Workshop by June 30, 2019 in the amount of; not to exceed $3,124.29 from FY19 VI-B Funds.
Approval of Performance/Consultant Contracts (continued)

**Office of State Support Team (continued)**
Contractual agreement between Montgomery County Educational Service Center and Debbie Silver to present Practicing Safe Stress for District Leaders, Administrators and Building Principals by June 30, 2019 in the amount of; not to exceed $6,200.00 from FY19 VI-B Funds.

Contractual agreement between Montgomery County Educational Service Center and Kevin A. Bell to conduct initial read, complete comprehensive review, and provide specific feedback/written recommendations for the Region 10 State Support Team and the Teaching and Learning Review of Instructional Implementation by June 30, 2019 in the amount of; not to exceed $596.00 from FY19 VI-B Funds.

Contractual agreement between Montgomery County Educational Service Center and Carolyn Head to provide support for 2019 Regional Secondary Transition and Accessibility Fair by June 30, 2019 in the amount of; not to exceed $8,000.00 from FY19 VI-B Funds.

**Roll Call**
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None

**Motion carried**

**Acceptance of Financial Statement**
#136-18

Motion made by Mrs. Weaver and seconded by Mr. Shell to accept the Financial Statement as presented in Exhibit 3.

**Roll Call**
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None

**Motion carried**

**Approval of School Contracts**
#137-18

Motion made by Mr. Roberts and seconded by Mr. Shell for approval of the following school contracts:

RESOLVED, that the following school contract be approved for the dates, service and fee as listed on the contract:

- Board of Education of Greenville City Schools
- Board of Education of Huber Heights City Schools
- Board of Education of Miami County ESC
- Board of Education of Northmont City Schools
Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Approval of Handbooks
#138-18

Motion made by Mr. Shell and seconded by Mrs. Weaver for approval of the Parent/Student Handbook and the Hearing Impaired Preschool Handbook.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Approval of Membership Dues
#139-18

Motion made by Mr. Roberts and seconded by Mrs. Weaver for approval of the following membership dues:

RESOLVED, that the membership dues to the Dayton Foundation be approved for payment in the amount of $50,000.00 for districts sponsored by the Montgomery County Educational Service Center for FY19 from General Fund.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Approval of Contributions by Board to Health Savings Accounts
#140-18

Motion made by Mr. Shell and seconded by Mr. Roberts for approval of the following:

RESOLVED, that the Montgomery County Governing Board of Education approve contributions by the Board to the Health Savings Accounts of employees who select the High Deductible Health Plan for the 2019 plan year according to the following schedule:

$1,350 for single plan participants
$2,500 for employee - spouse, employee - children, and family plan participants

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried
Approval of Contract with Southwestern Ohio EPC
#141-18

Motion made by Mr. Roberts and seconded by Mrs. Weaver for approval of the following:

RESOLVED, that the Montgomery County Governing Board of Education approve the purchase of competitive retail natural gas service from the lowest responsible bid submitted to Southwestern Ohio Educational Purchasing Council (EPC) for the period of July 2020-June 2025 as per contract.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Adjournment
#142-18

Motion made by Mr. Michael and seconded by Mrs. Weaver that the meeting be adjourned.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Meeting adjourned at 4:55 p.m.

Terry Smith
President

[Signature]
Treasurer
Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

a. Accept Resignations:

Lakeisha Cannon, Educational Assistant, effective October 3, 2018
Katrina Queen, Educational Assistant, effective September 26, 2018
Lydia Radcliffe, PAX Partner, effective September 24, 2018

b. Approval of New Employment:

Approval of Licensed Staff, 1 year contract

Barbara Curry, Curriculum Specialist, Salary Schedule 610-B-10, effective October 1, 2018
Jennifer McAnnally, Intervention Specialist, Salary Schedule 715-D-11, effective October 8, 2018

Approval of Classified Staff, 1 year contract:

Brandy Mills, Educational Assistant, Salary Schedule 835-6, effective upon successful completion of CPI training

Approval of Classified Substitutes, effective 2018-2019 contract year:

Danielle Carr
Domonique Cooper
Jesse Osburn
Lydia Radcliffe
Megan Rupper

Approval of Licensed Substitutes, effective 2018-2019 contract year:

Domonique Cooper
Lydia Radcliffe
Jimmy Wallace, to be paid on a per diem of $208.56

Approval of Substitute Van Drivers, effective 2018-2019 contract year:

Dane Pritchard

c. Approval of Contract Amendments:

(None)

d. Approval of Resolution for Additional Days:

(None)

e. Approval of Contract Renewals:

(None)
f. Approval of Supplemental Contracts:

Mandy Whitfield, LPDC Chairman, $700
Mary Jane Donovan, LPDC Member, $500
Mark Pressley, LPDC Member, $500

Resident Educators:

Mentees:
Toni Hughes - $225
Alec Hutzelman - $225
Madeline Noland - $225
Tobi Wells - $225
Megan Vanchure - $225
Dominic Gussler - $225
Kaylee Reese - $225
Jodi Villars - $225
Kristin Schmidt - $350

Mentors:
Jenny Campbell - $900
Angela Bussey - $900
Ami Beam - $500
Derek Sizemore - $800
Pam Moorman - $400
Justin Moorman - $250
Candice Sears - $300


g. Accept Resignation, end of 2018-2019 contract:

(None)

h. Approval of Unpaid Leave:

(None)
Board Report pg.1

- Beginning cash balance: $17,479,807.00
  Receipts: 2,566,183.07
  Expenditures: 3,087,918.25
  Ending Cash Balance: $16,958,071.82
  Encumbrances: 1,993,149.15
  Adjusted cash balance: $14,964,922.67

City County pg.2

- Expenses totaling $146,482.44 through the end of September.

Investments pg.2

- No activity other than the few securities that matured.

All Other Funds pg.3

- All items aside from the lunchroom fund have been invoiced to ODE.
  - The FY18 grants have been reconciled and invoices submitted. They are currently undergoing review and are in the final stages of approval.
  - FY19 grants are up and running as you can tell from their current balance. Now that the prior year grants have wrapped up, invoices will be submitted for these expenses.

Three Year Comparisor pg.4

- As I mentioned last month, receipts are down compared to prior years. This is due to a lag on some major invoices not being paid in the first quarter as anticipated. We currently have three outstanding invoices totaling more than $700,000 outstanding as of October 1st for services already provided. Had those come in, we would be in the black for the month and the year as whole. As of this writing, $260,000 of this has come in. The last two big invoices are currently in the process of approval.
  - The process of paying for our programs we operate and billing after the fact in quarterly increments hasn’t changed nor is it an issue. We have just come across some timing issues that are currently being resolved.
  - We also don’t send out our first program billing until the middle of October. This will also help prop up the receivable line item going forward.

- Salaries have finally rolled over for all staff at this point. As you can see, salaries have gone up roughly 8% compared to last year. While some of this is due to salary increases, most of it is due to the considerable amount of new staff this year. We brought on roughly 40 educational assistants and added an entire department known as the SEL team. To further illustrate this point, we paid 493 staff members this quarter which is up 8% from this time last year.
<table>
<thead>
<tr>
<th>MONTGOMERY COUNTY EDUCATIONAL SERVICE CENTER FINANCIAL REPORT</th>
<th>Sep 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Cash Balance</strong></td>
<td>$ 18,076,625.73</td>
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<tr>
<td><strong>RECEIPTS</strong></td>
<td></td>
</tr>
<tr>
<td>Excess Costs</td>
<td>$ 541,666.67</td>
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<tr>
<td>District Costs</td>
<td>$ 2,000,000.00</td>
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<tr>
<td>Investments</td>
<td>$ 13,333.33</td>
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<tr>
<td>Fiscal Agent, Misc, etc.</td>
<td>$ 243,771.66</td>
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<tr>
<td>Advances Returned</td>
<td>$(0)</td>
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<tr>
<td>Foundation</td>
<td>$ 215,161.66</td>
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<td>Rental/CAFS</td>
<td>$ 41,666.67</td>
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<td><strong>TOTAL RECEIPTS</strong></td>
<td>$ 3,055,599.98</td>
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<td><strong>RECEIPTS + BALANCE</strong></td>
<td>$ 21,132,225.71</td>
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<td><strong>EXPENDITURES</strong></td>
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<tr>
<td>Salaries</td>
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<td>Fringe Benefits</td>
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<td>Purchased Services</td>
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<td>Supplies</td>
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<td>Capital Outlay–NEW</td>
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<td>Other</td>
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<td>Transfers</td>
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<td><strong>TOTAL EXPENDED</strong></td>
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<td><strong>ENDING CASH BALANCE</strong></td>
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<td>SF Settlements</td>
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<td>Excess Costs</td>
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<td><strong>ADJ. CASH BALANCE LAST DAY OF MONTH</strong></td>
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<td>City $6.50 Deduct</td>
<td>$ 1,149,294.27</td>
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<td><strong>TOTAL.......</strong></td>
<td>$ 13,815,628.40</td>
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DISTRICT $6.50 DEDUCT PROGRAM

District/County Funding FY19
  $ 1,071,345.00
Carry-Over from FY18
  $ 937,845.63
Additional Payments received in FY19
  $ 90,094.83
  $ 2,099,285.46
Expended as of October 1, 2018
  $ 146,482.44
  $ 1,952,803.02

City/County Funding Receipts thru:

September
  Carry-Over from FY18
  $ 267,836.25
  $ 937,845.63
  $ 90,094.83
  $ 1,295,776.71
Expended as of October 1, 2018
  $ 146,482.44
  $ 1,149,294.27

MONTHLY INVESTMENT REPORT

Total Principal
  $14,691,453.08
Average Yield to Maturity
  1.69%
Average Maturity
  2.57

Estimated Market Value
  $14,954,673
YTD Interest Income
  $157,122

Income

BALANCES AS OF October 1, 2018

Book Balance $ 17,807,711.76
Money Market 0.90% $ 1,390,419.34
Investments $14,691,453.08
Uninvested Balance $ 1,725,839.34
<table>
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<tr>
<th>FUND</th>
<th>SCC</th>
<th>BEGINNING FISCAL YEAR BALANCE</th>
<th>FISCAL YEAR TO DATE RECEIPTS</th>
<th>FISCAL YEAR TO DATE EXPENDITURES</th>
<th>BALANCE</th>
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<td>006 Lunchroom Fund</td>
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<td><strong>GRAND TOTAL</strong></td>
<td></td>
<td><strong>$1,485,051.60</strong></td>
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<td><strong>$1,151,379.37</strong></td>
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</tbody>
</table>
# MONTGOMERY COUNTY E.S.C.
## THREE YEAR COMPARISON
### SEPTEMBER Year-To-Date

<table>
<thead>
<tr>
<th></th>
<th>FY17</th>
<th>FY18</th>
<th>FY19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Cash Balance</strong></td>
<td>$17,317,191.86</td>
<td>$16,957,592.74</td>
<td>$17,674,641.01</td>
</tr>
<tr>
<td><strong>RECEIPTS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess Costs</td>
<td>1,388,665.11</td>
<td>1,488,541.82</td>
<td>718,648.62</td>
</tr>
<tr>
<td>District Costs</td>
<td>5,158,952.17</td>
<td>6,002,315.93</td>
<td>6,408,009.55</td>
</tr>
<tr>
<td>Investments</td>
<td>14,218.25</td>
<td>41,613.36</td>
<td>58,734.32</td>
</tr>
<tr>
<td>Fiscal Agent, Misc, etc.</td>
<td>536,901.94</td>
<td>237,214.25</td>
<td>587,727.78</td>
</tr>
<tr>
<td>Advances Returned</td>
<td>1,177,252.07</td>
<td>464,550.68</td>
<td>325,670.90</td>
</tr>
<tr>
<td>Foundation</td>
<td>614,557.92</td>
<td>579,387.36</td>
<td>599,072.15</td>
</tr>
<tr>
<td>Other/Rental/CAF's</td>
<td>0.00</td>
<td>130,615.68</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL RECEIPTS</strong></td>
<td>$8,890,547.46</td>
<td>$8,953,239.08</td>
<td>$8,697,863.32</td>
</tr>
<tr>
<td><strong>RECEIPTS + BALANCE</strong></td>
<td>$26,207,739.32</td>
<td>$25,910,831.82</td>
<td>$26,372,504.33</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>4,738,593.27</td>
<td>5,112,911.79</td>
<td>$5,538,602.93</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>1,439,659.22</td>
<td>1,438,595.67</td>
<td>$1,685,902.32</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>822,447.57</td>
<td>1,341,921.94</td>
<td>$1,516,490.75</td>
</tr>
<tr>
<td>Supplies</td>
<td>139,708.63</td>
<td>241,145.29</td>
<td>314,885.34</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>166,137.87</td>
<td>111,069.07</td>
<td>171,158.17</td>
</tr>
<tr>
<td>Other</td>
<td>116,398.29</td>
<td>80,841.69</td>
<td>187,393.00</td>
</tr>
<tr>
<td>Advances/Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDED</strong></td>
<td>$7,422,944.85</td>
<td>$8,326,485.45</td>
<td>$9,414,432.51</td>
</tr>
<tr>
<td><strong>ENDING CASH BALANCE</strong></td>
<td>$18,784,794.47</td>
<td>$17,584,346.37</td>
<td>$16,958,071.82</td>
</tr>
<tr>
<td><strong>CITY/COUNTY BALANCE</strong></td>
<td>273,813.43</td>
<td>698,412.43</td>
<td>1,149,294.27</td>
</tr>
<tr>
<td><strong>ADJUSTED CASH BALANCE</strong></td>
<td>$18,510,981.04</td>
<td>$16,885,933.94</td>
<td>$15,808,777.55</td>
</tr>
<tr>
<td><strong>Outstanding Receivables</strong></td>
<td>$855,372.32</td>
<td>$1,320,889.93</td>
<td>$741,810.93</td>
</tr>
</tbody>
</table>