OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, April 19, 2018

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, April 19, 2018, at 4:30 p.m. The meeting was called to order by Vice-President Daryl Michael. The Pledge of Allegiance was given.

Roll Call
Present: Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Others Present: Mr. Clifford, Mrs. Cox, Mr. Fox, and Mrs. Davies
Guests: Mary Hargreaves

Approval of Minutes
#52-18

Motion made by Mrs. Weaver and seconded Mr. Roberts by to approve the minutes of the regular meeting on March 15, 2018.

Motion carried

Adoption of Board Agenda
#53-18

Motion made by Mr. Shell and seconded by Mrs. Weaver to adopt the agenda for the April 19, 2018 regular meeting.

Motion carried

Communications
• NSBA
• May 17, 2018
  -Retirement and Reception May 17, 4:00 pm
  -Board Meeting 4:30 pm
  -Graduation – Northridge 7:00 pm
• Scholarship Award Program

Personnel Actions
#54-18

Motion made by Mr. Shell and seconded by Mr. Roberts that the resignations, new employment, contract renewals, supplemental contracts, employee assignments, and employee adjustment found in Exhibit 2 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Approval of Salary Schedules
#55-18

Motion made by Mr. Shell and seconded by Mrs. Weaver that the salary schedules found in Exhibit 3 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None

Approval of Performance/Consultant Contracts
#56-18

Motion made by Mrs. Weaver and seconded by Mr. Shell that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Associate Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Luma to digitize the Healthcare Career Curriculum and provide student and administrator e-nugget platform modifications for Career Curriculum; not to exceed $45,000.00 by December 30, 2018 to be paid from Curriculum General account.

Contractual agreement between the Montgomery County Educational Service Center and Dr. Deanne Otto to edit Healthcare Career Curriculum by December 30, 2018 in the amount of $40.00/hour; not to exceed $1,000.00 to be paid from Curriculum General account.

Contractual agreement between the Montgomery County Educational Service Center and Ransome Rowland for curriculum department video production by December 30, 2018 in the amount of $20.00/ hour; not to exceed $5,000.00 to be paid from Curriculum General account.

Contractual agreement between the Montgomery County Educational Service Center and Colton Puterbaugh for curriculum department video production by December 30, 2018 in the amount of $20.00/ hour, not to exceed $5,000.00 to be paid from Curriculum General account.

Contractual agreement between the Montgomery County Educational Service Center and GP Strategies for Platform development for teacher and student experience in the amount of; not to exceed $21,920.00 by July 31, 2018 from Curriculum General account.
Approval of Performance/Consultant Contracts (cont’d)

Office of Associate Superintendent (cont’d)
Contractual agreement between the Montgomery County Educational Service Center and GP Strategies for production of individual video shoots per industry for any new case study as outlined in the agreement in the amount of; not to exceed $100,000.00 by July 31, 2018 from Curriculum General account.

Contractual agreement between the Montgomery County Educational Service Center and Debbie Barnhart to provide Passport to Kindergarten Program Coordination as outlined on the job description for Learn to Earn from May 16, 2018 to May 15, 2019 in the amount of; not to exceed $26,000.00 from Learn to Earn General account.

Contractual agreement between the Montgomery County Educational Service Center and Carly Monfort to create and facilitate a 3-Day STEM PBL workshop June 19-21, 2018 in the amount of; not to exceed $1,200.00 from STEM General.

Contractual agreement between the Montgomery County Educational Service Center and Colleen Biers to create and facilitate a 3-Day STEM PBL workshop June 19-21, 2018 in the amount of; not to exceed $1,200.00 from STEM General.

Contractual agreement between the Montgomery County Educational Service Center and Symbio Education to create Science 3D Project Based Video in the amount of; not to exceed $50,000.00 by June 30, 2018 from STEM General.

Office of Instructional Services
Contractual agreement between Montgomery County Educational Service Center and the following teachers to serve as STEM Teachers for the Montgomery County 2018 Summer RISE Program by July 31, 2018 in the amount of $25.00/hour; not to exceed $2,800.00 per STEM Teacher from Curriculum General.

Kristina Dobberstein
Mallory Randall
Kellee Knox

Contractual agreement between Montgomery County Education Service Center and the following teachers to serve as Sub STEM Teachers for the Montgomery County 2018 Summer RISE Program by July 31, 2018 in the amount of $25.00/hour; not to exceed $2,800.00 per STEM Teacher from Curriculum General.

Erin Maly
Jacki Barnes
Shimeka McFadgen
Approval of Performance/Consultant Contracts (cont’d)

Office of Instructional Services (cont’d)
Contractual agreement between the Montgomery County Educational Service Center and MaryLouise Braun to provide Guiding Gifted Learners: Monitoring the Growth of Gifted Learners professional development at Greene County ESC on April 26, 2018 in the amount of; not to exceed $600.00/day from Gifted General.

Contractual agreement between the Montgomery County Educational Service Center and Force Indoor Sports, LLC to provide school site services and Rental Facilities for the Summer Rise Program 2018 Enrichment from June 4-7, June 11-14, June 18-21, June 25-28, July 2,3,5, 2018 in the amount of; not to exceed $8,000.00 from Curriculum General.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Approval of School Calendar
#57-18

Motion made by Mr. Shell and seconded by Mrs. Weaver that the 2018-2019 school calendar found in Exhibit 4 be approved.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Acceptance of Financial Statement
#58-18

Motion made by Mr. Roberts and seconded by Mrs. Weaver to accept the Financial Statement as presented in Exhibit 5.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Approval School Contract
#59-18

Motion made by Mr. Roberts and seconded by Mr. Shell for approval of School Contracts:
RESOLVED, that the following school contracts be approved for the dates, service(s) and fee(s) as listed on the contract(s):

a. Board of Education of Springfield City Schools

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Reports
• Trotwood Madison Search
• (1) Northridge (2) Preschool/Huber Heights
• Miami County ESC
• Western Ohio Service Collaborative (WOSC)

Executive Session
#60-18

Motion made by Mrs. Weaver and seconded by Mr. Shell to enter into executive session at 5:30 pm pursuant to ORC 121.22 G(1) for the purpose of evaluating the Treasurer and to consider the employment of a public employee.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

#61-18

Motion made by Mr. Michael and seconded by Mr. Shell to exit executive session at 6:37 pm.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried

Adjournment
#62-18

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver
Nays – None
Motion carried
Meeting adjourned at 6:38 p.m.

[Signatures]

President

Treasurer
EXHIBIT 2

Personnel Actions
Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

A. Accept Resignations:
   Jennifer Beam, Communications Coordinator, effective June 30, 2018
   Devon Berry, Educational Assistant, effective April 26, 2018
   Emma Chadd, School Psychologist, effective June 12, 2018
   Christy Donnelly, Educational Assessment Program Coordinator/Assistant to the Administrator Supervisor, effective July 31, 2018
   Michaela Gates, Intervention Specialist, effective May 31, 2018
   Ivyly Kennedy, Educational Assistant, effective March 27, 2018
   Druann Miller, Professional Development Specialist, effective July 31, 2018
   Joyce Richards, Industry & Career Experience Coordinator, effective May 4, 2018

B. New Employment:
   a. Approval of Licensed Staff:
      
      One Year Contracts:
      Christine Barr, Teacher, salary schedule 715-C-4, effective August 3, 2018
      Molly Keeton, Teacher, salary schedule 715-A-1, effective August 3, 2018
      Chelsea Nicol, Teacher, salary schedule 715-A-1, effective August 3, 2018
      Madeline Noland, Teacher, salary schedule 715-A-1, effective August 3, 2018

   b. Approval of Administrative Staff
      
      Two Year Contracts:
      William Couts, Director of Student Programs, salary schedule 605-5, effective August 1, 2018
      Christy Donnelly, Director of the Miami Valley Regional Center, salary schedule 605-1, effective August 1, 2018

   c. Approval of Classified Substitute:
      
      Gail Martin

C. Contract Renewals:
   a. Approval of Administrative Staff 1 year contract, July 1, 2018 – July 31, 2019, at current salary schedule and step:
      
      Susan Edmondson, Physical Therapist
      Paula Pleiman, Occupational Therapist

   b. Approval of Administrative Staff 1 year contract, August 1, 2018 – July 31, 2019, at current salary schedule and step:
      
      Lynn Clayton, Speech Therapist
      Lisa Combs, Administrative Consultant
      Michaline Flynn, Psychologist
      Jessica Fosler, Occupational Therapist
      Ashley Hackett, Speech Therapist
      Cristina Kazzi, Speech Therapist
      Bryan Kyle, Physical Therapist
      Laura Kuebel, Psychologist
      Jodi Kulka, Psychologist
      Taylor Petry, Speech Therapist
C. Contract Renewals (Continued)

c. Approval of Administrative Staff 2 year contracts, July 1, 2018 – July 31, 2020, at current salary schedule and step:

Lisa Grant-Raucci, Speech Therapist

d. Approval of Administrative Staff 2 year contracts, August 1, 2018 – July 31, 2020, at current salary schedule and step:

Angela Asman, Occupational Therapist
Mimzie Attisano, Physical Therapist
Sarah Baidel, Speech Therapist
Christina Barhorst, Occupational Therapist
Carolyn Breed, Occupational Therapist Assistant
Travis Cooper, Hearing Intervention Specialist
Jeannine Danis, Speech Therapist
Jennifer Dietz, Occupational Therapist
Terri Dinkclaker, Physical Therapist
Cara Hayes, Occupational Therapist
Denise Kovacs, Psychologist
Jean Miazga, Speech Therapist
Kelly Mobery, Occupational Therapist
Abby Naska, Orientation Mobility Specialist
Katherine Nelson, Orientation Mobility Specialist
Erin Newsome, Occupational Therapist
Connie Nichols, Psychologist
Chelsea Orr, Occupational Therapist
Jennifer Poston, Occupational Therapist
Deborah Reichard-Smith, Psychologist
Tracey Reinoehl, Physical Therapist
Theresa Roberts, Audiologist
Briana Sheets, Occupational Therapist
Kylie Shetler, Occupational Therapist Assistant
Deborah Turner, Psychologist Assistant
Katherine Webbaum, Occupational Therapist

e. Approval of Administrative Staff 3 year contracts, July 1, 2018 – July 31, 2021, at current salary schedule and step:

Jennifer Abels, Physical Therapist
Terri Blakely, Occupational Therapist
Jeanne Boardman, Physical Therapist
Maria Brandt, Occupational Therapist
Christina Cool, Occupational Therapist
Heather Cooper, Hearing Intervention Specialist
Amy D’Amico, Speech Therapist
Lynn Demange, Occupational Therapist
Laura Engle, Physical Therapist
Eileen Epley, Physical Therapist
Nicole Harris, Occupational Therapist
Marisa Hatton, Occupational Therapist
Susan Hey, Occupational Therapist
Tracey Jackson, Occupational Therapist

C. **Contract Renewals (Continued)**

- Georgia Jewell, Occupational Therapist
- Anne Klene, Occupational Therapist
- Megan Kreill, Occupational Therapist
- Melissa Martin, Physical Therapist
- Ashley McCoy, Occupational Therapist
- Patricia Nichols, Physical Therapist
- Jacqueline Renegado, Occupational Therapist
- Andrea Rhoden, Occupational Therapist
- Karen Stevens, Occupational Therapist
- Teresa Stukey, Occupational Therapist
- Amy Vanskyock, Physical Therapist
- Suzanne Voisard, Occupational Therapist
- Amy Wade, Speech Therapist
- Victoria Wade, Audiologist
- Amy Wennerstrom, Physical Therapist
- Laura Windholz, Speech Therapist
- Norma Wilker, Occupational Therapist
- Paula Woolley, Physical Therapist

f. **Approval of Administrative Staff 3 year contracts, August 1, 2018 – July 31, 2021, at current salary schedule and step:**

   - Susan Aecker, Occupational Therapist
   - Kaitlyn Lang, EAT Consultant


g. **Approval of Licensed Staff 1 year contracts, August 1, 2018 – June 30, 2019, at current salary schedule and step:**

   - Leah Ann Dabbel, Hearing Intervention Specialist
   - Mark Foley, Teacher of the Visually Impaired

h. **Approval of Licensed Staff New Continuing Contract, effective July 1, 2018, at current salary schedule and step:**

   - Emily Adams, Teacher of the Visually Impaired

i. **Approval of Licensed Staff New Continuing Contracts, effective August 1, 2018, at current salary schedule and step:**

   - Jennifer Mayeux, Teacher of the Visually Impaired
   - Allison Officer, ACT Intervention Specialist
   - Nena Reck, Teacher of the Visually Impaired

j. **Approval of Classified Staff 2 year contract, July 1, 2018 – June 30, 2020, at current salary schedule and step:**

   - Kathleen Vail, School and Family Facilitator
D. Employee Reassignment:

a. Approval of Administrative Staff Reassignment, 2 year contract, 
   August 1, 2018 – July 31, 2020:

   Jessica Davies, from Director of Student Programs to Director of Social and Emotional 
   Learning Services, salary schedule 605-2 
   Kelly Geers, from Workforce Director to Industry and Career Experience 
   Coordinator, salary schedule 615-C-4

E. Employee Adjustment:

a. Approval of Adjustment:

   April Oliver, Assistant Treasurer, salary schedule 645-11
EXHIBIT 3

Approval of Salary Schedule

#618 Communications Specialist
Montgomery County  
Educational Service Center  

SALARY SCHEDULE  
#618  

229 DAYS  

COMMUNICATIONS SPECIALIST  

<table>
<thead>
<tr>
<th>STEP</th>
<th>Master's Degree</th>
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<td>1</td>
<td>$38,000</td>
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<td>2</td>
<td>$39,050</td>
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<td>3</td>
<td>$40,132</td>
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<td>$41,245</td>
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<td>$42,393</td>
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<tr>
<td>6</td>
<td>$43,575</td>
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Effective August 1, 2018

The step indicated on the salary notice/contract does not necessarily correlate to years of experience.
EXHIBIT 4

2018-2019 School Calendar
Montgomery County Educational Service Center

2018 - 2019 School Calendar

August 2018

9-13 & 14-Professional Development
15-First day for students

September 2018

3-Labor Day Holiday-Schools Closed
6-Parent/Teacher Conference
20-Professional Development

October 2018

5-OEA Day

November 2018

6-Professional Development
19-23 Thanksgiving Break-NO School
29-Parent/Teacher Conf

December 2018

24-31 Winter Break-Schools Closed

January 2019

1-4 Winter Break-Schools Closed
21-Martin Luther King Jr. Holiday

February 2019

7-Parent/Teacher Conferences
18- Presidents Day-Schools Closed
19- Professional Development

March 2019

18-22 Spring Break-Schools Closed

April 2019

11-Parent/Teacher Conferences

May 2019

27-Memorial Day - Schools Closed
29-Last day for Students
30-Professional Development am only
last day for staff

In-service Sessions

August 8, 2018 0.5
August 9, 2018 1.0
August 13, 2018 1.0
August 14, 2018 1.0
September 20, 2018 1.0
November 6, 2018 1.0
February 19, 2019 1.0
May 30, 2019 0.5

Professional Development - 7 days
Conference - 2 days
Student - 178 days
Total number of teacher and assistant days - 187 days

Evening Parent/Teacher

September 6, 2018 4:00pm - 7:30pm
November 29, 2018 4:00pm - 7:30pm
February 7, 2019 4:00pm - 7:30pm
April 11, 2019 4:00pm - 7:30pm

Student Make-Up Days: May 30, May 31, Jun 4-5, 2019
EXHIBIT 5

Financial Statement
Office of the Treasurer
April 19, 2018 Board Report

Board Report pg.1

- Beginning cash balance: $18,865,656.57
  Receipts: 3,047,938.15
  Expenditures: 3,899,616.05
  Ending Cash Balance: $18,013,978.67
  Encumbrances: 1,795,919.77
  Adjusted cash balance: $16,218,058.90

City County pg.2

- Expenses totaling $625,303.89 through March.

Investments pg.2

- March saw seven CD’s mature over the course of the month. These will be used to help offset any checks we will have to send out at year end as a part of our reconciliation with the districts. In the meantime, the money will be moved over into the money market account where it will be readily available.

All Other Funds pg.3

- Business as usual here. All of the grant accounts that are in the red have been invoiced to the proper entity. The lunchroom fund will run in the red until June 30th where the deficit will be rolled into the final costs of the ED/MD programs.

Three Year Comparison pg. 4

- As I mentioned in our last meeting, expenses for the month of March will most likely outpace revenues. This was in fact the case. While we did take in a higher than average amount of money, the third payroll pushed expenses much higher. Every pay costs the Board just under $1 million which encompasses salaries and basic benefits (retirement, life, unemployment, etc). Medical and Dental board paid premiums are running about $250,000 each month.
- With all of that being said, I wanted to focus on the revenue and expense line item totals this month. As you can see from the graph, we used to have a pretty healthy difference in receipts and expenses for a four year period. Even when receipts decreased by $1 million, the expenses followed suit.
  - As we discussed at our July meeting last year, we actually experienced a loss. This can be seen in FY17 where the lines cross over one another.
  - We have now begun to see those lines begin to separate. While we are not quite to June 30th, it will be here before we know it. Having said that, I have projected out both receipts and expenses for the last few months based on historical data.
  - If everything falls into place as expected, those lines will continue to mirror one another short term. Once we get into the 2019/2020 school year, we will most likely see these lines cross once more as we should be settled into Northridge by then.
<table>
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<tr>
<th></th>
<th>MTD ESTIMATE</th>
<th>MTD ACTUAL</th>
<th>MTD DIFFER</th>
<th>YTD ESTIMATE</th>
<th>YTD ACTUAL</th>
<th>YTD DIFFER</th>
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<td><strong>Beginning Cash Balance</strong></td>
<td>$16,970,377.36</td>
<td>$18,865,656.57</td>
<td>$1,895,279.21</td>
<td>$16,957,592.74</td>
<td>$16,957,592.74</td>
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<td><strong>RECEPTS</strong></td>
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<td>Excess Costs</td>
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<td>$4,504,494.18</td>
<td>$79,494.18</td>
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<td>Advances Returned</td>
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<td>$(20,833.33)</td>
<td>$187,500.00</td>
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<td>$277,050.68</td>
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<td>Foundation</td>
<td>$215,161.66</td>
<td>$206,607.33</td>
<td>$(8,554.33)</td>
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<td>Rental/CAFS</td>
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<td>$(20,833.33)</td>
<td>$187,500.00</td>
<td>$139,615.68</td>
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<td><strong>TOTAL RECEIPTS</strong></td>
<td>$2,792,266.65</td>
<td>$3,047,938.15</td>
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<td>$26,758,048.48</td>
<td>$1,627,648.65</td>
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<td><strong>RECEPTS + BALANCE</strong></td>
<td>$19,762,644.01</td>
<td>$21,913,594.72</td>
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<td><strong>EXPENDITURES</strong></td>
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<td>Salaries</td>
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<td>$(8,333.33)</td>
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<td><strong>ENDING CASH BALANCE</strong></td>
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<td><strong>ENCUMBRANCES</strong></td>
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<td><strong>ADJ. CASH BALANCE LAST DAY OF MONTH</strong></td>
<td>$16,218,058.90</td>
<td>$760,963.62</td>
<td>City $6.50 Deduct</td>
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<td><strong>Adjusted Balance</strong></td>
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<td>$687,906.19</td>
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CITY $6.50 DEDUCT PROGRAM

City/County Funding FY18 $ 936,405.00
Carry-Over from FY17 $ 653,624.32
Additional Payments received in FY18 $ 30,339.44

$ 1,620,368.76
Expended as of April 1, 2018

$ 625,303.89
$ 995,064.87

City/County Funding Receipts thru: March $ 702,303.75
Carry-Over from FY17 $ 653,624.32
Additional Payments received in FY18 $ 30,339.44

$ 1,386,267.51
Expended as of April 1, 2018

$ 625,303.89
$ 760,963.62

MONTHLY INVESTMENT REPORT

Total Principal $14,000,000
Average Yield to Maturity 1.39%
Average Maturity 2.64

Estimated Market Value $15,610,922
YTD Interest Income $188,098

BALANCES AS OF April 1, 2018

Book Balance $ 19,089,249.96
Money Market 0.56% $ 1,878,189.44
Investments (CD's) $14,000,000.00
Uninvested Balance $ 3,211,060.52 PNC
<table>
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<tr>
<th>FUND</th>
<th>SCC</th>
<th>BEGINNING FISCAL YEAR BALANCE</th>
<th>FISCAL YEAR TO DATE RECEIPTS</th>
<th>FISCAL YEAR TO DATE EXPENDITURES</th>
<th>BALANCE</th>
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<td><strong>GRAND TOTAL</strong></td>
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<td><strong>$2,666,298.52</strong></td>
<td><strong>$1,073,271.35</strong></td>
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# MONTGOMERY COUNTY E.S.C.
## THREE YEAR COMPARISON

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<th></th>
<th>FY16</th>
<th>FY17</th>
<th>FY18</th>
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<td><strong>Beginning Cash Balance</strong></td>
<td>$16,809,230.21</td>
<td>$17,317,191.86</td>
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<td><strong>RECEIPTS</strong></td>
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<td>Excess Costs</td>
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<td>4,504,494.18</td>
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<td>District Costs</td>
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<td><strong>RECEIPTS + BALANCE</strong></td>
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<td><strong>EXPENDITURES</strong></td>
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<td><strong>TOTAL EXPENDED</strong></td>
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<td><strong>ENDING CASH BALANCE</strong></td>
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<td>$18,013,976.67</td>
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<td><strong>CITY/COUNTY BALANCE</strong></td>
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<td><strong>Outstanding Receivables</strong></td>
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</table>

![Graph showing the comparison of total receipts and total expenses from FY13 to FY18](image-url)