OFFICIAL MINUTES
of the
MONTGOMERY COUNTY GOVERNING BOARD OF EDUCATION
Thursday, March 15, 2018

The Governing Board of Education of Montgomery County, State of Ohio, met in regular session on Thursday, March 15, 2018, at 4:00 p.m. The meeting was called to order by President Terry Smith. The Pledge of Allegiance was given.

Roll Call
Present: Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Others Present: Mr. DePalma, Mr. Clifford, Mrs. Cox, Mr. Fox, Mrs. Terry, Mrs. Stout and Mrs. Davies
Guests: Ami Beam

Approval of Minutes
#42-18

Motion made by Mrs. Weaver and seconded Mr. Roberts by to approve the minutes of the regular meetings on February 22 and 27, 2018.

Motion carried

Adoption of Board Agenda
#43-18

Motion made by Mr. Roberts and seconded by Mr. Shell to adopt the agenda for the March 15, 2018 regular meeting.

Motion carried

Communications
- SWOSBA

Superintendent’s Reports
- Northridge
- Searches
- Business Advisory Council Plan
- Career Connections Curriculum

Personnel Actions
#44-18

Motion made by Mr. Michael and seconded by Mr. Roberts that the new employment, contract renewals, supplemental contracts and resignations found in Exhibit 2 be approved.
Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None

Approval of Performance/Consultant Contracts
#45-18

Motion made by Mr. Smith and seconded by Mrs. Weaver that the following performance/consultant contract(s) be approved for the services, rates and effective dates listed on the contract:

Office of Associate Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Ohana Solutions, Inc. an Independent Sales Representative for (5) five online courses as outlined in the agreement in the amount of and not to exceed 30% of collected sales from the Curriculum Fund.

Contractual agreement between the Montgomery County Educational Service Center and Ian Soderquist to serve as the Science Saturdays Tech Intern in the amount of $12.50 per hour not to exceed $800.00 February 2018 through July 31, 2018 from Science Saturday Year 3 grant.

Contractual agreement between the Montgomery County Educational Service Center and Hope Collins as the Learn to Earn Dayton Birth to 3 Consultant from April 30, 2018 to January 14, 2019 in the amount of $28,000.00 paid in equal amounts each pay period from Learn to Earn Dayton General.

Office of Superintendent

Contractual agreement between the Montgomery County Educational Service Center and Social Sentinel, Inc. to provide a software as a service (SaaS) company as outlined in the agreement in the amount of and not to exceed $81,990.00 yearly through March 31, 2021 from Superintendent Fund.

Contractual agreement between the Montgomery County Educational Service Center and the School of Education and Health Sciences at the University of Dayton. The University of Dayton will provide a graduate assistantship stipend and tuition for degree-seeking graduate student Kelly Berlin, effective Summer 2018 one term from May 16, 2018 to August 15, 2018. MCESC will pay the University of Dayton a total of $8,016.63 from the General Fund.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried
Acceptance of Financial Statement
#46-18

Motion made by Mr. Shell and seconded by Mrs. Weaver to accept the Financial Statement as presented in Exhibit 3.

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Approval of Donations/Acceptance of Funds
#47-18

Motion made by Mrs. Weaver and seconded by Mr. Roberts to accept the following donations and funds:

- Donation from Janee Moore in the amount of $150 to ED/MD classrooms
- Funds for FY2018:

  Engineering & Science Foundation: Science Saturdays    $30,000.00
  PAX GBG                                             $5,400.00
  Ohio K-12 Network                                    $388,701.00
  State Support Team                                   $307,620.50
  State Support Team: Regional Early Literacy          $175,687.00
  State Support Team: Student Assessment               $21,875.00
  School Psychology Internship                         $27,288.43
  Title VI-B IDEA                                       $2,131,722.92
  Priority School Supports                             $179,310.34
  Early Learning-Discretionial                          $92,111.70

Roll Call
Yeas – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
Motion carried

Approval of Memorandum of Understanding
#48-18

Motion made by Mrs. Weaver and seconded by Mr. Roberts for approval of memorandum of understanding:

RESOLVED, that the Montgomery County Governing Board of Education approve the Memorandum of Understanding for the purposes of setting forth an early date for collective bargaining negotiations for a successor Collective Bargaining Agreement.
Roll Call
Yees – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
**Motion carried**

Approval of Career Connections Curriculum
#49-18

Motion made by Mr. Roberts and seconded by Mr. Shell for approval of the Career Connections Curriculum.

Roll Call
Yees – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
**Motion carried**

Approval of Agreement with GP Strategies
#50-18

Motion made by Mr. Michael and seconded by Mr. Shell for approval of the following agreement between Montgomery County Board of Education and GP Strategies:

1. Contractual agreement between the Montgomery County Educational Service Center and GP Strategies to develop an online based National Courseware for different Industry curriculum and instructional materials as outlined in the agreement in the amount of and not to exceed $108,650.00 by July 31, 2018 from Curriculum General Fund.

2. Contractual agreement between the Montgomery County Educational Service Center and GP Strategies for production of Individual video shoots per Industry for any new case study as outlined in the agreement in the amount of and not to exceed $25,000.00 by July 31, 2018 from Curriculum General Fund.

Roll Call
Yees – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
**Motion carried**

Adjournment
#51-18

Motion made by Mrs. Weaver and seconded by Mr. Shell that the meeting be adjourned.

Roll Call
Yees – Mr. Roberts, Mr. Michael, Mr. Shell, Mrs. Weaver, Mr. Smith
Nays – None
**Motion carried**
Meeting adjourned at 5:25 p.m.

Terry Smith
President

[Signature]

Treasurer
EXHIBIT 2

Personnel Actions
Exhibit 2

Employment - all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results:

A. New Employment:

a. Approval of Administrative Staff:

Amanda Deeter, Mental Health Specialist, salary schedule 630-C-6, effective August 1, 2018

Asia Ameigh, School Psychologist, salary schedule 625-C, effective August 1, 2018

Emily Fragapone, School Psychologist, salary schedule 625-B, effective August 1, 2018

b. Approval of Licensed Staff:

Charles Smith, Contracted Substitute Teacher, salary schedule 720, effective March 5, 2018

c. Approval of Licensed Substitutes:

Juleanna Fallen
Kyle McDaniel
Anna Porter
Yvette Watson

d. Approval of Classified Substitutes:

Kelly Berin

B. Contract Renewal

a. Approval of Administrative Staff 1 year contract, August 1, 2018 July 31, 2019, at current salary schedule and step:

Marylouise Braun, Summer RISE Coordinator
Marylouise Braun, Test Scorer
Marylouise Braun, Professional Development Presenter
Zachary Frink, Communications Specialist
Sandra Preiss, Stem Coordinator
Lahela Snyder, Gifted Supervisor
Tammy Stritenberger, Curriculum Supervisor
Susan Woodward, Adjunct Online Instructor
Susan Woodward, Test Scorer

b. Approval of Administrative Staff 2 year contracts, July 1, 2018 – July 31, 2020, at current salary schedule and step:

Jennifer Beam, Communications and PR Coordinator
B. Contract Renewal (Continued)

c. Approval of Administrative Staff 2 year contracts, August 1, 2018 – July 31, 2020, at current salary schedule and step:

   Laura Boyd, Graduation Readiness Coordinator
   Jessica Davies, Director of Student Programs
   Rebecca Hagan, Curriculum Supervisor
   Heather Koehl, Instructional Supervisor
   Kathleen McDermott, Speech Language Supervisor
   Michael O'Shaughnessy, Curriculum Supervisor
   Raymond Pavelka, Assistant Maintenance Supervisor
   Beth Pendergast, Special Programs Supervisor
   James Rowley, Professional Development Coordinator
   James Stump, Assistant Maintenance Director
   Cheryl VanHoose, Director of OT/PT

d. Approval of Administrative Staff 3 year contracts, August 1, 2018 – July 31, 2021, at current salary schedule and step:

   Christy Donnelly, Ed Assessment Project Coordinator/Assistant to Admin Supervisor

d. Approval of Classified Staff 1 year contracts, July 1, 2018 – June 30, 2019, at current salary schedule and step:

   James Clouse, Technical Support Specialist

e. Approval of Classified Staff 2 year contracts, July 1, 2018 – June 30, 2020, at current salary schedule and step:

   Wendell Sheets, Custodian
   Ronnie McGraw, Custodian
   Kris Ketron, Attendance Officer
   Dawnna Cron, Payroll Officer
   Britni McKinniss, Receptionist
   Megan McDaniel, Secretary
   Glenda Donaldson, Secretary

f. Approval of Classified Staff New Continuing Contract, July 1, 2018, at current salary schedule and step:

   Mary Adams, Food Service Clerk

C. Approval of Supplemental Contract

   Nicole Cobb, $250 to be paid in May 2018 to Co-Chair MD Prom

D. Accept Resignation:

   Barb Gardecki, Instructional Supervisor, effective July 31, 2018
EXHIBIT 3

Financial Statement
Office of the Treasurer
March 15, 2018 Board Report

Board Report pg.1

- Beginning cash balance: $18,698,445.55
  Receipts: 2,777,885.29
  Expenditures: 2,610,674.27
  Ending Cash Balance: $18,865,656.57
  Encumbrances: 2,226,746.09
  Adjusted cash balance: $15,878,707.16

City County pg.2

- Expenses totaling $532,179.61 through February.

Investments pg.2

- While there is no activity to report for the month of February this will quickly change. Between March and May, 15 CD’s will mature. The communication line will be busy during these months to determine the best course of action for these funds. Depending on how the market is doing, we will look at investing anywhere from six months to five years out.

All Other Funds pg.3

- As I mentioned at our last meeting, the funds that were requested of ODE were received. These numbers will remain low as we head into the end of the year due to a movement to monthly invoicing.

Three Year Comparison pg. 4

- Revenues continue to outpace expenditures as we have seen over the last few months. This trend should continue as we quickly move towards the end of the year. Historically, June is the only wildcard. It is still too early to tell exactly what June will hold. However, district expenses have been tracking right on schedule this year. While I hope this trend remains, only time will tell what will be necessary in the form of refund checks and invoices.
- Revenue is up nearly $2 million from where we were at this time last year, and $4.5 million from two years ago. While these numbers are promising, expenditures have also gone up $1 million from last year and $3.4 million from two years ago. The ending cash balance is the most accurate picture of where we are currently. This shows growth of about $1 million compared to this point last year.
- March will see three pays so unless some of our larger outstanding checks come in, we may see expenses outperform our revenue. As a point of reference, one payroll costs the board just shy of $1 million.
- As Frank mentioned at our Business Advisory Council meeting, we are continuing to support exceptional efforts amongst our districts and our partners in the field. This and other items have contributed to the growing purchased services line item that we highlight each month. We are currently on pace to spend more this year that we have in the past in this category.
<table>
<thead>
<tr>
<th></th>
<th>MTD ESTIMATE</th>
<th>MTD ACTUAL</th>
<th>MTD DIFFER</th>
<th>YTD ESTIMATE</th>
<th>YTD ACTUAL</th>
<th>YTD DIFFER</th>
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<td><strong>Beginning Cash Balance</strong></td>
<td>$16,968,779.28</td>
<td>$18,698,445.55</td>
<td>$1,729,666.27</td>
<td>$16,957,592.74</td>
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<td><strong>RECEIPTS</strong></td>
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<td>Excess Costs</td>
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<td>$3,933,333.33</td>
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<td>($28,562.96)</td>
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<td>District Costs</td>
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<td>$16,093,067.49</td>
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<td>$16,408.93</td>
<td>$8,075.60</td>
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<td>$121,563.78</td>
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<td>Fiscal Agent, Misc, etc.</td>
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<td>Advances Returned</td>
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<td>($20,833.33)</td>
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<td><strong>TOTAL RECEIPTS</strong></td>
<td>$2,792,266.65</td>
<td>$2,777,885.29</td>
<td>($14,381.36)</td>
<td>$22,338,133.18</td>
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<td><strong>RECEIPTS + BALANCE</strong></td>
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<td>$39,295,725.92</td>
<td>$40,667,703.07</td>
<td>$1,371,977.15</td>
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<td><strong>EXPENDITURES</strong></td>
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<td>Salaries</td>
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<td>$4,107,484.25</td>
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<td>($181,552.45)</td>
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<td>Purchased Services</td>
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<td>$386,541.42</td>
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<td>Capital Outlay—NEW</td>
<td>$47,916.67</td>
<td>$33,187.52</td>
<td>$14,729.15</td>
<td>$383,333.33</td>
<td>$273,452.21</td>
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<td>Other</td>
<td>$21,733.10</td>
<td>$54,036.37</td>
<td>($32,303.27)</td>
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<td>Advances</td>
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<td>$8,333.33</td>
<td>$66,666.67</td>
<td>$66,666.67</td>
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<td>Transfers</td>
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<td>$20,833.33</td>
<td>$166,666.67</td>
<td>$166,666.67</td>
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<tr>
<td><strong>TOTAL EXPENDED</strong></td>
<td>$2,790,668.57</td>
<td>$2,610,674.27</td>
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<td>$22,325,348.56</td>
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<td><strong>ENDING CASH BALANCE</strong></td>
<td>$16,970,377.36</td>
<td>$18,865,656.57</td>
<td>$1,535,290.61</td>
<td>$16,970,377.36</td>
<td>$18,865,656.57</td>
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<td><strong>ENCUMBRANCES</strong></td>
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<td>SF Settlements</td>
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<td>ADJ. CASH BALANCE LAST DAY OF MONTH</td>
<td>$16,638,910.48</td>
<td>$760,203.32</td>
<td>$City $6.50 Deduct</td>
<td>Miscellaneous</td>
<td>$450,540.05</td>
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<td></td>
<td>$15,878,707.16</td>
<td>Adjusted Balance</td>
<td>Total.......</td>
<td>$902,592.91</td>
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CITY $6.50 DEDUCT PROGRAM

City/County Funding FY18 $ 936,405.00
Carry-Over from FY17 $ 653,624.32
Additional Payments received in FY18 $ 14,488.61

$ 1,604,517.93

Expended as of March 1, 2018 $ 532,179.61
$ 1,072,338.32

City/County Funding Receipts thru: February $ 624,270.00
Carry-Over from FY17 $ 653,624.32
Additional Payments received in FY18 $ 14,488.61

$ 1,292,382.93

Expended as of March 1, 2018 $ 532,179.61
$ 760,203.32

MONTHLY INVESTMENT REPORT

Total Principal $15,750,000
Average Yield to Maturity 1.36%
Average Maturity 2.49

Estimated Market Value $15,610,922

YTD Interest Income $179,734

BALANCES AS OF March 1, 2018

Book Balance $ 20,157,527.35
Money Market 0.39% $ 1,877,366.49
Investments (CD’s) $15,750,000.00
Uninvested Balance $ 2,530,160.86 PNC
THREE YEAR COMPARISON

<table>
<thead>
<tr>
<th></th>
<th>FY16</th>
<th>FY17</th>
<th>FY18</th>
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<tr>
<td><strong>Beginning Cash Balance</strong></td>
<td>$16,809,230.21</td>
<td>$17,317,191.86</td>
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<td><strong>RECEIPTS</strong></td>
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<tr>
<td>Excess Costs</td>
<td>2,720,465.53</td>
<td>3,393,861.70</td>
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<td>District Costs</td>
<td>13,054,787.55</td>
<td>13,848,962.81</td>
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<td>Investments</td>
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<td>Fiscal Agent, Misc, etc.</td>
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<td>1,380,028.56</td>
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<td>Advances Returned</td>
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<td>Foundation</td>
<td>1,525,934.86</td>
<td>1,677,922.61</td>
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<td>Other/Rental</td>
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<td><strong>TOTAL RECEIPTS</strong></td>
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<td><strong>RECEIPTS + BALANCE</strong></td>
<td>$36,068,041.63</td>
<td>$38,850,896.82</td>
<td>$40,667,703.07</td>
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**Revenue**
- Excess Costs
- District Costs
- Investments
- Fiscal Agent, Misc, etc.
- Advances Returned
- Foundation
- Other/Rental

**EXPENDITURES**
- Salaries
- Fringe Benefits
- Purchased Services
- Supplies
- Capital Outlay
- Other
- Advances/Transfers

<table>
<thead>
<tr>
<th></th>
<th>FY16</th>
<th>FY17</th>
<th>FY18</th>
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<tbody>
<tr>
<td>Salaries</td>
<td>11,051,552.14</td>
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<td>Purchased Services</td>
<td>3,187,360.90</td>
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<td>3,632,628.38</td>
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<td>Supplies</td>
<td>266,761.26</td>
<td>321,626.07</td>
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<td>Other</td>
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<td>Advances/Transfers</td>
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<td><strong>TOTAL EXPENDED</strong></td>
<td>$18,414,911.38</td>
<td>$20,900,030.62</td>
<td>$21,802,046.50</td>
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**ENDING CASH BALANCE**
- FY16: $17,653,130.25
- FY17: $17,950,866.20
- FY18: $18,865,656.57

**Expenditures**
- Salaries
- Fringe Benefits
- Purchased Services
- Supplies
- Capital Outlay
- Other
<table>
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<tr>
<th>FUND</th>
<th>SCC</th>
<th>BEGINNING FISCAL YEAR BALANCE</th>
<th>FISCAL YEAR TO DATE RECEIPTS</th>
<th>FISCAL YEAR TO DATE EXPENDITURES</th>
<th>BALANCE</th>
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<td>006 Lunchroom Fund</td>
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<td>007 Handicapped Children's Fund</td>
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