

Powell County Public Schools

FRYSC Coordinator

For Office Use Only

Applicant Name: _____
Position Applied For: _____

An Equal Opportunity Employer M/F/D

FRYSC Coordinator Checklist

Dear Applicant:

Thank you for expressing an interest in a FRYSC Coordinator position with Powell County Public Schools. Your application will be filed in this office and remain active for three years. When openings occur, our application file is examined, applicants screened, and interviews are scheduled with our FRYSC Advisory Council committees and/or SBDM following the FRYSC Advisory Council bylaws. In order for your application to be processed quickly and distributed to the appropriate personnel for staffing decisions, the following check list should be used. Please check off each item as you complete it or include it in your application.

- _____ Complete Items on Application / Sign Application
- _____ Copy of College Transcript (If you are applying with a Bachelor's Degree.)
- _____ Resume
- _____ Letters of Recommendation (3)
- _____ Supplemental Statements From the Applicant

If you have any questions about the application process or materials that you may need to complete an application, please call (606) 663-3300 and ask for assistance. Applications that are incomplete may not be processed for staffing decisions.

REQUIREMENTS OF POSITION

EDUCATION AND EXPERIENCE: Bachelor's Degree in Family Studies, Social Work, or Education or closely related field with human service work experience with 4 years of work experience in a school system is preferred. Additionally, a person who has filled a position as FRYSC Assistant in a school for a minimum of 5 years will be considered. (FRYSC Coordinators hired prior to July, 2015 are not required to have bachelor's degree.)

LICENSES AND OTHER REQUIREMENTS: Valid Kentucky driver's license.

Date: _____

Application Position: _____

1. PERSONAL INFORMATION

Last Name

First Name

Middle Name

Social Security Number

Home Phone

Cell Phone

Address (Current)

City

State

Zip

Phone

Are you related to any of the following:

Powell County Board of Education members? Yes No

School Personnel? Yes No

Site Based Decision Making Council members? Yes No

If answering yes, please list names and position: _____

2. PRESENT EMPLOYMENT POSITION

Present Position _____

Address: _____

Immediate Supervisor: _____

3. EDUCATION PREPARATION

High School Diploma
High School Attended _____
Location _____

Date of Graduation (Month / Year) _____

G.E.D. Date of G.E.D. _____

College Number of college hours _____ or Degree Attained _____

College Attended _____ Date Degree Obtained _____

Location _____ Vocational Training

- If you have earned a bachelor's degree, please include a transcript with your application.

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Michael Tate, Superintendent
P.O. Box 430, 691 Breckinridge Street
Stanton, KY 40380
(606) 663 - 3300
Fax (606)663 - 3303

4. WORK EXPERIENCE: Begin with most recent

Position	Date(To/From)	Length of Employment	Employer Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. QUALIFICATIONS

List any activities or duties you have held that would qualify you for the position of a Family Resource or Youth Service Center Coordinator.

List any organizations of which you are a member that you believe would be pertinent to this job and any positions of responsibility held.

6. WORK REFERENCES

Name	Address	Phone	Position
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

7. PERSONAL REFERENCES

Name	Address	Phone	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 8. Submit a resume and at least three letters of recommendation.
- 9. Applicants with degrees must submit a transcript with the application as proof of the degree.
- 10. Supplemental Information- Please include the supplemental statement page attached to the end of this application. The Core Components of the FRYSC programs are listed at the end of the application. Please answer the questions regarding the Core Components. More information regarding the FRYSC program can be found at: <https://chfs.ky.gov/agencies/dfrcvs/dfrysc/Pages/forms.aspx> The FRYSC Administrators Guidebook is very helpful.

FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A CRIMINAL RECORD CHECK AS A CONDITION OF EMPLOYMENT. Applicants that have resided in Kentucky twelve (12) months or less shall undergo both state and national criminal history background checks, (Proof of G.E.D. or High School Diploma is required for employment).

Please list the states of past residency, including the dates, if you have lived in Kentucky less than twelve (12) months.

STATE	DATE
1. _____	_____
2. _____	_____

I certify that all statements made by me in this application are true, complete and correct to the best of my knowledge and that I am aware that any false statements of misrepresentations or omissions of the facts will be sufficient cause for dismissal.

I understand that the Powell County School District may want to verify the statements I have made in this application. I hereby give my permission for the Powell County School District, either at this time or at any time during my employment, to request and review employment records from previous employers, court records and police records from any local, state or federal agency keeping such records. I also authorize the Powell County School District to obtain oral and written recommendations from the persons listed on this application, from all previous employers and from persons listed as personal references.

Signature of Applicant _____ Date _____

FOR USE OF SCHOOL PRINCIPAL ONLY

Signature of Principal _____ Date _____

**Public Notice
NON-DISCRIMINATION POLICY STATEMENT**

Students, their parents/guardians, employees, potential employees and the public are hereby notified that the Powell County School System does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex or disability on employment programs, career and technical education (vocational) programs, or activities set forth in compliance with the Office of Civil Rights, Title VI, VII, IX, ADA and Section 504. This district will not refuse to hire a person with a disability who is capable of performing the essential requirements of the job with reasonable accommodations. Any person having inquiries concerning Powell County District's compliance with Title IX, Title IV, and Section 504 is directed to contact the Central Office at (606)663-3300.

These are the FRYSC Core Components:

CORE COMPONENTS Family Resource Centers

Core components are mandated in legislation (KRS 156.496). Senate Bill 192 was passed unanimously by both chambers of the Kentucky General Assembly and was signed into law by Governor Steve Beshear on April 15, 2008. *The passage of this bill provided for the removal of the "Support and Training for Child Day Care Providers" component for all Family Resource Centers.*

Family Resource Center core components include

- Full-time preschool child care for children two (2) and three (3) years of age;
- After school child care for children ages four (4) through twelve (12), with the child care being full-time during the summer and on other days when school is not in session;
- Families in Training, which shall consist of an integrated approach to home visits, group meetings and monitoring child development for new and expectant parents;
- Family literacy services as described in KRS 158.360** or a similar program designed to provide opportunities for parents and children to learn together and promote lifelong learning.
- Health services or referrals to health services, or both.

**PACE (KRS 158.360) was removed by Senate Bill 1 (KRS 151B) in the 2000 session of the Kentucky General Assembly. FRYSCs will continue to address Family Literacy services.

CORE COMPONENTS Youth Services Centers

Core components are mandated in legislation (KRS 156.496). Youth Services Center core components include

- Referrals to health and social services;
- Career exploration and development;
- Summer and part-time job development for high school students;
- Substance abuse education and counseling; and,
- Family crisis and mental health counseling.

Changes to the YSC core components resulting from the passage of Senate Bill 192 include

- "Employment Counseling, Training, and Placement" component is now "Career exploration and development".
- "Summer and part-time job development" is a component specifically for high school students.
- "Drug and Alcohol Abuse Counseling" is now known as "Substance abuse education and counseling".

Supplemental statements for FRYSC Coordinator Position- Applicants Name: _____

Think about the required components for either the Family Resource Center or Youth Service Center position for which you are applying.

1. Describe the component you feel will be your biggest strength. Tell about the experiences and or training you have that will help you meet the goals of the component and what you believe you could do within that component to help the children and families within the school and community.
2. Tell about the component that you feel you will need the most growth in. Explain how you will grow and learn and what goals you would like to accomplish within that component.