

Student Directory Information

NOTIFICATION

Dear Parent/Guardian:

RELEASE OF STUDENT DIRECTORY INFORMATION

Directory information may be released for Powell County students to third parties limited to institutions of higher education and potential employers, unless the parent or eligible student eighteen (18) years of age or older) requests in writing to the Director of Pupil Personnel within thirty (30) days of the date of this letter that the school not release directory information. Directory information shall include students' names, addresses, school email address, telephone numbers, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade level, degrees, honors and awards received, and most recent educational institution attended by the student. Please be advised that parents cannot prevent the school from using directory information on District-issued ID cards or badges.

The primary purpose of directory information is to allow the school/district to include this type of information from your child's education records in certain school publications. Examples include: the honor roll or other recognition lists; graduation programs; and sports activity sheets, such as for wrestling, showing weight and height of team members.

NOTE: IF DIRECTED TO WITHHOLD A STUDENT'S NAME, GRADE LEVEL, OR PHOTOGRAPH, THAT INFORMATION WILL NOT BE INCLUDED IN ANY SCHOOL OR DISTRICT PUBLICATION RELEASED TO THE PUBLIC. A PARENT WISHING TO PERMIT SUCH INFORMATION ABOUT HIS/HER CHILD (NAME, PICTURE, ETC.) TO BE INCLUDED IN A SCHOOL OR DISTRICT PUBLICATION (YEARBOOK, SPORTS PROGRAM, ETC.) THAT IS SOLD FOR FUND-RAISING PURPOSES MUST PROVIDE WRITTEN CONSENT FOR SUCH PURPOSES.

ARMED FORCES RECRUITERS AND INSTITUTIONS OF HIGHER EDUCATION

The student's name, address and telephone number (if listed) shall be released to Armed Forces recruiters and institutions of higher education upon their request unless the parent or eligible student requests in writing within thirty (30) days of the date of this letter that the information be withheld. Although a student who has reached age 18 may request that this information *not* be disclosed, if the student is younger than eighteen (18), parents have the right to permit the disclosure of personally identifiable information concerning the student to recruiting representatives of the U.S. Armed Forces and its service academies, the Kentucky Air National Guard, the Kentucky Army National Guard, and institutions of higher education.

If you do *not* want your child's directory information released, please send your requests in writing to:

Powell County Board of Education
Attention: Pupil Personnel Department
P.O. Box 430
Stanton, Kentucky 40380

You may also pick up a form at the central office or from your child's school, download it from the district's webpage, or call 606-663-3300 and ask that a form be mailed to you. Once you opt- out of directory information disclosure, the District will honor that opt-out annually until the parent or eligible student rescinds it, even after the student is no longer in attendance.